# Subdivision Regulations Somerville, Tennessee (Amended 5/01/09)

# Somerville Municipal Planning Commission

Keith Flaniken, Chairman
Betsy Lewis, Vice Chairman
Angie Sanders-Dycus, Secretary
Mayor Robert Morris, Vice Secretary
Mike White, Alderman
Lynn McKinnie
Joe Rimstidt

Prepared with Assistance from
Department of Economic and Community Development
Local Planning Assistance Office
West Tennessee Region
State Office Building, Suite 420
225 Martin Luther King Drive
Jackson, Tennessee 38301

# TABLE OF CONTENTS

			<b>PAGE</b>
Αŀ	RTI	CLE I GENERAL PROVISIONS	
A.	TI	TLE	1
B.	Αl	UTHORITY	1
C.	JU	RISDICTION	1
D.	PU	JRPOSE	1
E.	PC	DLICY	2
F.	DE	EFINITIONS	2
AI	RTI	CLE II PROCEDURE FOR MAJOR SUBDIVISION APPROVAL	
A.		ENERAL	
	1.	Previously Approved Plats	17
	2.	Official Submission Dates and Deadlines	
	3.	Official Submission of Revisions to Plats	18
	4.	Required Submission	18
	5.	Application Fees	18
B.	PR	RELIMINARY PLAT	18
	1.	Plat Submission	19
	2.	Plat Content	19
	3.	Plat Review	20
	4.	Plat Approval	21
C.		ONSTRUCTION PLAN	
	1.	Plan Submission	21
	2.	Plan Content	22
	3.	Plan Review	26
	4.	Plan Approval	
D.		NAL PLAT	
		Plat Submission	
	2.	Plat Content	
	3.	Plat Review	29
	4.	Plat Approval	
	5.	Surety Instrument / Performance Bond	
	6.	Submission of Project Record Drawings	
		.,	
Αŀ	RTI	CLE III PROCEDURE FOR MINOR SUBDIVISION APPROVAL	
		ROCEDURE	33
		NAL PLAT OF A MINOR SUBDIVISION	
		Plat Submission	
		Plat Content	
	3.	Plat Review	
	4.	Plat Approval	
	5.	Recording of the Final Plat of a Minor Subdivision	

AF	RTI	CLE IV ASSURANCE FOR COMPLETION AND MAINTENANCE OF	
IM	IPR	OVEMENTS	<b>PAGE</b>
A.	IM	IPROVEMENTS AND SURETY INSTRUMENT / PERFORMANCE BOND	37
	1.	Completion of Improvements	37
	2.	Surety Instrument	
	3.	Temporary Improvements	37
	4.	Costs of Improvements	
	5.	Governmental Units	
	6.	Failure to Complete Improvements	
	7.	Acceptance of Dedication Offers	
B.	IN	SPECTION OF IMPROVEMENTS	38
	1.	General Procedure.	38
C.	RE	ELEASE OF SURETY INSTRUMENT / PERFORMANCE BOND	39
D.		AINTENANCE OF IMPROVEMENTS	
E.	DE	EFERRAL OR WAIVER OF REQUIRED IMPROVEMENTS	39
F.		SCROW DEPOSITS FOR LOT IMPROVEMENTS	
		Acceptance of Escrow Funds	
		Procedures on Escrow Fund	
G.		SUANCE OF BUILDING PERMITS AND CERTIFICATES OF OCCUPANCY	
AF	RTI	CLE V GENERAL REQUIREMENTS AND STANDARDS OF DESIGN	
		ENERAL REQUIREMENTS	41
	1.		
		Conformance to Applicable Rules and Regulations	
	3.	Self-imposed Restrictions	
	4.	Character of the Land	
	5.	Policy on Flood-Prone Areas	
	6.	Subdivision Name	
B.	-	OT LAYOUT	
		Adequate Building Sites	
		Arrangement of Lots	
		Minimum Size of Lots	
		Building Setback and Yard Requirements	
	5.	Large Tracts or Parcels	
	6.	Lot Drainage and Grading	
C.		OCKS	
٠.		Block Length	
	2.	Block Width	
D.	PI	JBLIC WAYS	
2.		General Standards of Design	
	2.	Frontage on Improved Public Ways	
	3.	Grading and Improvement Plan	
	4.	Improvements in Floodprone Areas	
	5.	Private Streets	
	<i>5</i> . 6.	Design Criteria	
ΛT		CLE V CENEDAL DECLUDEMENTS AND STANDADDS OF DESIGN (c	

			PAGE
	7.	Classification of Public Ways	49
	8.	·	
	9.	Design Speed	50
	10	Right-of-way	50
	11.	. Additional Width on Existing Streets	50
		. Access Limitations	
	13.	. Street Alignment and Grades	51
	14.	Sight Distance	52
	15.	. Horizontal and Vertical Geometry	52
		. Cul-de-Sac or Turnarounds	
	17.	. Intersections	53
	18.	. Pavement Design	53
		. Reserve Strips	
		Street Names	
	21.	. Arrangement of Continuing and Dead-End Public Ways	53
		. Right-of-Way Width Dedication on Existing Public Ways	
		. Public Way Surfacing and Improvements	
E.		RAINAGE AND STORM SEWERS	
		General Requirements	
	2.	•	
	3.		
	4.		
	5.	Design Criteria for Stormwater Drainage Facilities	
F.		ATER FACILITIES	
	1.	General Requirements	
	2.	Fire Hydrants	
	3.	· ·	
G.		EWAGE FACILITIES	
٠.	1.	General Requirements	
	2.	Mandatory Connection to Public Sewer System	
		· · · · · · · · · · · · · · · · · · ·	
H.		LECTRICAL FACILITIES	
		General Requirements	
I.		ATURAL GAS FACILITIES	
	1.	General Requirements	
	2	Development in Flood Prone Areas.	
	3	Design Criteria for Natural Gas Facilities	
J.		OCATION OF UTILITIES AND UTILITY EASEMENTS	
		RESERVATION OF NATURAL FEATURES AND AMENITIES	
		ONRESIDENTIAL SUBDIVISIONS	
L.		General	
	2.	Standards	
	۷.	Statistic Co.	13

		PAGE
A.	GENERAL REQUIREMENTS	73
B.	SURETY INSTRUMENT / PERFORMANCE BOND IN LIEU OF COMPLE	TED
	IMPROVEMENTS	73
C.	SURVEY MONUMENTS	73
	1. Permanent Monuments	73
	2. Semi-permanent Monuments	74
	3. Unauthorized Survey Marks	74
	4. Survey Documentation	
D.	STREET IMPROVEMENTS	
	1. Special Precautions	
	2. Minimum Pavement Widths	
	3. Roadway Subgrade Preparation	
	4. Pavement Base Course	76
	5. Asphalt Concrete Pavement	
	6. Driveway and Curb Cuts	
	7. Guardrail	
	8. Traffic Control Devices	
E.		
	1. General Provisions	
	2. General Design Criteria	
	3. Geometric Design Standards	
	4. Pavement Width	
	5. Dead End Streets	
	6. Intersections	
	7. Multiple Access Points	
	8. Construction Requirements	
	9. Maintenance	
	10. Easement Dedication	
F.	ENVIRONMENTAL PROTECTION AND PRESERVATION	
	1. Erosion Control	
	2. Preservation of Trees and Re-vegetation	
G.	CURBS, GUTTERS, SIDEWALKS AND HANDICAP RAMPS	
	1. Curbs, Gutters, and Ramps	
	2. Sidewalks	
	3. Handicap Ramps	
	4. Curb Cuts and Driveway Aprons	
	5. Quality of Materials	81
	6. Deferment of Installation	
H.	INSTALLATION OF UTILITIES AND SANITARY SEWERS	
	1. Water Supply System	
	2. Sanitary Sewer Extension	82

	P	PAGE
I.	SCREENING AND LANDSCAPING	83
	1. Residential Development	
	2. Non-Residential Development	83
	3. Other Landscaping	
J.	TECHNICAL SPECIFICATIONS INCLUDED BY REFERENCE	83
ΑI	RTICLE VII LEGAL STATUS PROVISIONS	
	POWERS OF THE PLANNING COMMISSION	85
	ENFORCEMENT OF MUNICIPAL SUBDIVISION REGULATIONS	
	Submission of Subdivision Plat for Approval	
	2. Acceptance of Improvements on Unapproved Streets	
	3. Issuance of Building Permits	
	4. Access To Lots By Public Way Or Private Easement	
C.	PENALTIES FOR VIOLATION	
	1. Recording of Unapproved Subdivision Plat	
	2. Transfer or Sale of Land Without Prior Subdivision Approval	
	3. Unlawful Structures	
D.	PLANNING DOCUMENTS ADOPTED AND INCORPORATED AS STANDARDS	
	FOR SUBDIVISIONS	87
ΑI	RTICLE VIII VARIANCES, APPEALS AND AMENDMENTS	
	VARIANCES	89
	APPEALS	
C.	AMENDMENT	89
Al	RTICLE IX SEVERABILITY	91
Al	RTICLE X ADOPTION AND EFFECTIVE DATE	93
ΑI	PPENDIX I	A-1
ΑI	PPENDIX II	A-2

# ~THIS PAGE BLANK~

## **ARTICLE I**

## **GENERAL PROVISIONS**

## A. TITLE

These regulations shall hereinafter be known and cited as the Municipal Subdivision Regulations of Somerville, Tennessee.

## B. AUTHORITY

These Municipal Subdivision Regulations are adopted by the Somerville Municipal Planning Commission under authority granted by Sections 13-4-301 through 13-4-309 and 13-4-201 through 13-4-203 of the <u>Tennessee Code Annotated</u> and are adopted in conformity with said statues by having filed a copy of the Major Road Plan in the office of the Registrar of Fayette County and having held a Public Hearing on the Municipal Subdivision Regulations after fifteen (15) days notice in a newspaper of general circulation.

## C. JURISDICTION

These Municipal Subdivision Regulations shall apply to all subdivisions, as herein defined, located within the corporate limits of Somerville, Tennessee. No land shall be subdivided within the jurisdiction of these Municipal Subdivision Regulations until a plat is submitted by the developer in accordance with these Municipal Subdivision Regulations, the plat is approved by the Planning Commission, and the plat is filed with the County Registrar.

#### D. PURPOSE

These regulations are adopted for the following purposes:

- 1. To promote the public health, safety and general welfare of the jurisdictional area.
- 2. To guide the development of the jurisdictional area in accordance with the Land Development Plan, considering the suitability of nonresidential and public areas and having regard for the most beneficial land use in such areas.
- 3. To provide for adequate light, air, and privacy; to secure safety from fire, flood and other dangers and to prevent overcrowding of the land and undue congestion of population.
- 4. To enhance the character and economic stability and encourage the orderly, beneficial development of the jurisdictional area.
- 5. To conserve the value of land, buildings and improvements throughout the jurisdictional area and to minimize detrimental conflicts among the uses of land and structures.
- 6. To guide public and private policy and action providing for transportation, water, sewerage, schools, recreational areas and other public requirements and facilities.
- 7. To provide for the most beneficial relationship between the uses of land and buildings and the efficient traffic movement throughout the jurisdictional area.
- 8. To establish reasonable standards of design and procedures for subdivisions and resubdivisions; to further the orderly layout and use of land; and to assure proper legal descriptions and proper monumenting of land.
- 9. To assure that public facilities are available and will have a sufficient capacity to serve the proposed subdivision.

- 10. To prevent the pollution of air, streams and ponds; to assure the adequacy of drainage facilities; to safeguard the water table and to preserve the integrity, stability, beauty and value of the jurisdictional area.
- 11. To preserve the natural beauty and topography of the jurisdictional area and to assure appropriate development with regard to these natural features.
- 12. To provide for open spaces through efficient design and layout of the land, including the use of average density in providing for minimum width and area of lots, while preserving the density of land as established in the zoning ordinance.
- 13. To encourage subdivision design which would maximize the conservation of all forms of energy.

## E. POLICY

It is the policy of the Planning Commission to review plats and proposed subdivision developments for conformity to the Comprehensive Plan, the Land Use Plan, the Transportation Plan, the Capital Improvements Program and the Zoning Ordinance of Somerville, Tennessee, and to require conformity as a condition of plat approval.

It is further the policy of the Planning Commission to review plats and proposed subdivision developments in the context of existing land use and development, population and traffic distribution and the needs and best interests of the immediate community and to require that a particular subdivision exceed the minimum standards set within these Municipal Subdivision Regulations when specific site conditions or immediate community conditions warrant.

#### F. DEFINITIONS

Except as specifically defined herein all words used in these regulations have their customary dictionary definitions where not inconsistent with the context.

For the purposes of these regulations and in order to carry out the provisions and intentions as set forth herein, certain words, terms and phrases are to be used and interpreted as defined hereinafter. Words used in the present tense include the future tenses; words in the singular number include the plural, and words in the plural number include the singular; the word "person" includes a firm, partnership, or corporation as well as an individual; the word "lot" includes the word "plot" or "parcel"; the word "building" includes the word "structure"; and the terms "shall" and "will" are always mandatory and not directory; and the word "may" is permissive.

The following words, terms and phrases are hereby defined as follows and shall be interpreted as such throughout these regulations.

<u>Alley</u> - A public or private right-of-way primarily designed to serve as secondary access to the side or rear of those properties whose principal frontage is on some other street.

<u>Applicant</u> - The owner of land proposed to be subdivided or his authorized representative. Consent shall be required from the legal owner of the premises(s).

<u>Architect</u> - Any architect or landscape architect certified and registered by the State Board of Architectural and Engineer Examiners pursuant to Title 62, Chapter 2, <u>Tennessee Code Annotated</u>, to practice in Tennessee.

<u>Arterial Street or Road</u> - A major public way intended to move traffic to and from major industrial areas or a route for traffic between communities or large area and which has an average daily traffic count in excess of three thousand (3,000).

Authority - Town of Somerville, Tennessee

<u>Authority Engineer</u> - The engineer(s) certified and registered by the State Board of Architectural and Engineer Examiners pursuant to Title 62, Chapter 2, <u>Tennessee Code Annotated</u>, to practice in Tennessee and contracted or hired by the Authority to represent the Town of Somerville, Tennessee.

<u>Authority Representative</u> - An authorized representative of the Authority assigned to observe the construction of the work and advise the authority of the work's prosecution.

<u>Base Flood Elevation</u> - The highest elevation, expressed in feet above sea level, of the level of flood waters occurring in the regulatory base flood.

<u>Base Map</u> - A map having sufficient points of reference, such as state, county or municipal boundary lines, streets, easements, and other selected physical features to allow the plotting of other data.

<u>Block</u> - A tract of land bounded by public ways or by public parks, cemeteries, railroad rights-of-way or shorelines or waterways or a combination of such.

<u>Building</u> - Any structure built for the support, shelter or enclosure of persons, animals, or movable property of any kind and includes any structure.

<u>Building Setback Line</u> - A line in the interior of a lot which is generally parallel to and a specified distance from the street right-of-way line or lines; which creates a space between such lines in which no building shall be placed.

<u>Buildable Area of a Lot</u> - That portion of a lot bounded by the required rear and side yards and the building setback line.

<u>Capital Improvements Program</u> - A proposed schedule of future projects, listed in order of construction priority, together with cost estimates and the anticipated means of financing each project. All major projects requiring the expenditure of public funds, over and above the annual local government operating expenses, for the purchase, construction, or replacement of the physical assets of the community are included for the purpose of these Municipal Subdivision Regulations, in the Somerville Capital Improvements Program.

City Administrator - The City Administrator of the Authority.

<u>Cluster</u> - A development design technique that concentrates buildings in specific areas on the site to allow the remaining land to be used for recreation, common open space and preservation of environmentally sensitive features.

<u>Cluster Subdivision</u> - A form of development for single-family residential subdivisions that permits a reduction in lot area and bulk requirements, provided there is no increase in the number of lots permitted under a conventional subdivision and the resultant area is devoted to open space.

<u>Collector Street or Road</u> - A major public way intended to move traffic from local ways to arterial routes. Collector routes serve a neighborhood or large subdivision(s) and normally have an average daily traffic count ranging from one thousand and one (1,001) to three thousand (3,000).

<u>Common Elements</u> - Any portion of a condominium which is held in common by owners of condominium units. These elements may be either general common elements or limited common elements, as defined below.

General Common Elements - Any of the common elements of a condominium which are held in joint ownership by all owners of the condominium.

<u>Limited Common Elements</u> - Any of the common elements of a condominium which are reserved for use by the owner of a particular condominium unit or group of units.

<u>Community Association</u> - A homeowners association organized to own, maintain, and operate common facilities and to enhance and protect their common interests.

<u>Comprehensive Plan</u> - A comprehensive long-range plan intended to guide the growth and development of a community or region and one that includes analysis, recommendations and proposals for the community's population, economy, housing, transportation, community facilities and land use. For the purpose of these Municipal Subdivision Regulations, the Somerville Comprehensive Plan includes the Somerville Land Development Plan: Goals, Objectives, and Policies for Utilities, Infrastructure, and Improvements.

<u>Condominium</u> - A form of ownership of less than the whole of a building or system of buildings under the provisions of Title 66, Chapter 27, <u>Tennessee Code Annotated</u>, which provides the mechanics and facilities for formal filing and re-coordination of divided interests in real property, whether the division is vertical or horizontal. (01/24/06)

<u>Condominium Subdivision</u> - The subdivision of property through the establishment of a condominium or horizontal property regime.

<u>Horizontal Condominium Subdivision</u> - A subdivision where each unit occupies some ground space.

<u>Vertical Condominium Subdivision</u> - A subdivision of a multi-story building in which one (1) or more units do not occupy ground space.

<u>Condominium Unit</u> - A space conveyed by separate title and located within a condominium structure.

<u>Construction Plan</u> - The maps or drawings of a subdivision showing the specific location and design of improvements to be installed in the subdivision in accordance with these regulations submitted to the Planning Commission for approval.

<u>Contractor</u> - An individual, firm, or corporation with whom an owner or authorized agent has executed a work agreement.

<u>County</u> - The County of Fayette within the State of Tennessee.

<u>County Environmentalist</u> - An agent designated to administer local and/or state health regulations.

<u>Cul-de-sac</u> - A minor street having only one outlet and having an appropriate terminal for the safe and convenient reversal of traffic movement; definition includes: dead end, turn-around, or turn-about.

<u>Culvert</u> - A drain, ditch or conduit not incorporated in a closed system, that carries drainage water under a driveway, roadway, railroad, pedestrian walk or public way.

<u>Curb</u> - A stone or concrete boundary usually marking the edge of the roadway or paved area.

<u>Curvilinear Street System</u> - A pattern of streets which is curved.

Dedication - Gift or donation of property by the owner to another party.

<u>Density</u> - The number of families, individuals, dwelling units, or housing structures per unit of land.

<u>Design Engineer</u> - Engineer(s) certified and registered by the State Board of Architectural and Engineer Examiners pursuant to Title 62, Chapter 2, <u>Tennessee Code Annotated</u>, to practice in Tennessee and performing detail design of Plans submitted to the Authority for approval of water, wastewater, roadway, electrical, drainage, and gas facilities.

<u>Design Plat</u> - A map of a proposed subdivision showing the lot sizes and layout, location and sizes of streets and used as an aid in discussing the design of the proposed subdivision.

<u>Design Specifications</u> - Written descriptions of a technical nature of materials, equipment, construction systems, standards, and workmanship required for a project intended for local government ownership or maintenance.

<u>Developer</u> - The legal or beneficial owner of a lot or of any land included in a proposed development including the holder of an option or contract to purchase, or other persons having enforceable proprietary interests in such land, and which undertakes the activities covered by these regulations. In as much as the subdivision plan drawings are merely a necessary means to the end of assuring satisfactory development, the term "developer" includes "subdivider", "owner" or "builder" even though the persons and their precise interests may vary at different project stages.

<u>Development</u> - The act of combining raw land, roads, utilities, buildings, financing, and promotion, or any combination thereof, into a completed operating property with permanent improvements.

<u>Development, Substantial Completion of</u> - Completion and acceptance by the responsible agency of all streets, roads, alleys, curbs and gutters, surface drainage measures for prevention of soil erosion and private property, parks and open space and utilities (which shall be stubbed out to ownership tracts where appropriate); AND certification indicating that all required improvements have been completed or that sufficient bond exists to cover all costs of completion of the improvements; AND additional certificates and dedications necessary to assure adequate access for public

protection and utilities as well as conformance to applicable plans and ordinance requirements.

<u>Drainage</u> - (1) Surface water runoff; (2) the removal of surface water or ground water from land by drains, grading or other means which include runoff controls to minimize erosion and sedimentation during and after construction or development, the means for preserving the water supply and the prevention or alleviation of flooding.

<u>Drainage Area</u> - That area in which all of the surface runoff resulting from precipitation is concentrated into a particular stream.

<u>Drainage System</u> - Pipes, swells, natural features and man-made improvements designed to carry drainage.

<u>Dwelling Unit</u> - A room, or rooms connected together constituting a separate, independent housekeeping establishment for owner occupancy, rental or lease on a daily, weekly, monthly, or longer basis; physically separated from any other room(s) or dwelling units which may be in the same structure; and containing independent cooking and sleeping facilities.

<u>Easement</u> - Authorization by a property owner for the use by another, for a specified purpose, of any designated part of his property.

<u>Easement Area</u> - A strip of land over, under, or through which an easement has been granted.

<u>Employee</u> - Any person working on the project to which these regulations apply and who is under the direction or control of, and receives compensation from, the Authority.

<u>Enforcing Officer</u> - The building inspector or such person designated by the chief executive officer to be responsible for enforcing the provisions of these regulations.

<u>Engineer</u> - An engineer certified and registered by the State Board of Architectural and Engineer Examiners pursuant to Title 62, Chapter 2, <u>Tennessee Code Annotated</u>, to practice in Tennessee.

<u>Equal Degree of Encroachment</u> - The delineation of floodway limits so that floodplain lands on both sides of a stream are capable of conveying a proportionate share of flood flows. This is determined by considering the hydraulic conveyance of the floodplain along both sides of a stream for a significant reach.

<u>Equipment</u> - All machinery, together with the necessary supplies for upkeep and maintenance, and also all tools and apparatus necessary for the proper construction and acceptable completion of the work.

 $\underline{\mathrm{Escrow}}$  - A fiduciary agreement with the local government in lieu of actual performance and intended to assure performance. An escrow account may be provided as a surety instrument subject to agreement of the Planning Commission.

External Subdivision Boundary - All points along the periphery of a subdivision.

<u>Final Plat</u> - The final map or drawing and accompanying materials, described in these regulations, on which the subdivider's plan of the subdivision is presented to the Planning

Commission for approval and which, if approved by the Commission, is recorded with the County Registrar of Deeds.

<u>Flood</u> - A temporary rise in stream level that results in inundation of areas not ordinarily covered by water.

<u>Flood Frequency</u> - The statistically determined average for how often a specific flood level or discharge may be equaled or exceeded.

<u>Flood Hazard Boundary Map</u> - An official map on which the boundaries of the floodplain areas having special flood hazards have been delineated.

<u>Flood Hazard or Flood-prone Area</u> - The maximum area of the floodplain that, on the average, is likely to be flooded once every one hundred (100) years (i.e., that has a one (1) percent chance of being flooded in any year).

<u>Flood Insurance Rate Map</u> - The official map on which the Federal Insurance Administration has delineated both the areas of special flood hazards and the risk premium zones applicable to the community.

<u>Floodplain</u> - A land area adjoining a river, stream watercourse, bay, or lake which is likely to be flooded. It is composed of floodway and floodway fringe.

<u>Floodplain Management Program</u> - The overall program of corrective and preventive measures for reducing flood damage, including, but not limited to emergency preparedness plans, flood control works, building code regulations, health regulations, Zoning Ordinance regulations and these Municipal Subdivision Regulations.

<u>Flood Profile</u> - A graph showing the water surface elevation or height or a particular flood event for any point along the longitudinal course of a stream. The flood profile is determined through the use of standard open-channel hydraulic calculations.

<u>Flood Proofing</u> - Any combination of structural and non-structural additions, changes, or adjustments to properties and structures which reduce or eliminate potential flood damage to lands, water facilities, sanitary facilities and other utilities; structures; and contents of buildings; and which prevent pollution of floodwaters from such natural or man-made sources.

<u>Floodway</u> - The stream channel and adjacent overbank areas required to carry and safely discharge the one hundred (100) year flood without increase flood levels more than one foot above natural flood levels.

<u>Floodway Encroachment Limits</u> - The lines marking the limits of floodways on official federal, state and local floodplain maps.

<u>Floodway Fringe</u> - The area adjoining a watercourse which, although not lying within a floodway, has been or may hereafter be covered by a one hundred (100) year flood.

<u>Frontage</u> - That side of a lot abutting a public way ordinarily regarded as the front of the lot. It shall not be considered as the ordinary side of a corner lot.

<u>General Plan</u> - The official statement of the Planning Commission which sets forth major policies concerning future development of the jurisdictional area and meeting the provisions set forth in Sections 13-3-301, and 13-3-302, <u>Tennessee Code Annotated</u>.

Governmental Agency - Any public body other than the governing body.

Governing Body - The chief legislative body of any government.

Governmental Representative - An outside person or designated local official or employee authorized to act on behalf of the governing body in making determinations regarding legal, public works, planning, community development, or other public business.

<u>Grade</u> - The degree of rise or descent of a sloping surface.

<u>Grade, Finished</u> - The final elevation of the ground surface after development.

<u>Grade, Natural</u> - The elevation of the ground surface in its natural state, before man-made alterations.

<u>Grading</u> - Any stripping, cutting, filling, stockpiling of earth or land, including the land in its cut or filled condition.

<u>Health Department</u> - The Fayette County Health Department.

<u>Highway Department</u> - The Fayette County Highway Department.

<u>Highway, Limited Access</u> - A freeway or expressway providing a traffic way for through traffic, in respect to which owners or occupants of abutting property(s) or lands and other persons have no legal right of access to or from the traffic way, except at such points and in such manner as may be determined by the public authority having jurisdiction over such traffic way.

<u>Homeowners Association</u> - A community association, other than a condominium association, which is organized in a development in which individual owners share common interests in open space or facilities.

<u>Horizontal Property Act</u> - "The Tennessee Horizontal Property Act" as codified in Title 66, Chapter 2, <u>Tennessee Code Annotated</u>.

<u>Improvements</u> - Physical changes made to raw land and structures on or under the land surface in order to make the land more usable for man's activities. Typical improvements in these regulations would include but not be limited to grading, street pavement, curbs, gutters, drainage ditches, storm and sanitary sewers, street name signs and street trees.

<u>Individual Sewage Disposal System</u> - A septic tank, seepage title sewage disposal system, or any other sewage treatment device other than a public treatment system approved by the appropriate governmental representative.

<u>Inspector</u> - An authorized representative of the Engineer and/or Authority assigned to make all necessary inspections and/or tests of the work performed, or of the materials furnished or being furnished by the Contractor.

<u>Internal Subdivision Boundary</u> - All points within a subdivision which do not constitute external boundaries.

<u>Joint Ownership</u> - The equal estate interest of two or more persons. Joint ownership among persons shall be construed as the same owner for the purpose of imposing Municipal Subdivision Regulations.

<u>Jurisdictional Area</u> - Planning boundary(s) established in keeping with Sections 13-3-102, 13-3-201 and 13-3-301, Tennessee Code Annotated.

<u>Laboratory</u> - The official testing laboratories of the Authority or such other laboratories as may be designated by the Authority.

<u>Land Development Plan</u> - An element of the general plan which sets out a plan or scheme of future land usage.

<u>Land Surveyor</u> - A land surveyor certified and registered by the State Board of Land Survey Examiners pursuant to Title 62, Chapter 18, <u>Tennessee Code Annotated</u>, to practice in Tennessee.

<u>Land Use Plan</u> - A plan showing the existing and proposed location, extent and intensity of development of land to be used in the future for varying types of residential, commercial, industrial, agricultural, recreational, educational and other public and private purposes or combination of purposes. For the purpose of these Municipal Subdivision Regulations, the Somerville Municipal Land Use Plan.

<u>Legal Counsel</u> - The person designated by the governing body to provide legal assistance for the administration of these and other regulations.

<u>Lot</u> - A tract, plot or portion of a subdivision or parcel of land intended as a unit for the purpose, whether immediate or future, of transfer of ownership or for development.

Lot Area - The total horizontal area included within lot lines.

<u>Lot, Corner</u> - A lot situated at the intersection of two (2) or more public ways.

<u>Lot Depth</u> - The average distance from the street line of the lot to its rear line measured in the general direction of the side lines of the lot.

<u>Lot Frontage</u> - That dimension of a lot or portion of a lot abutting on a street excluding the side dimension of a corner lot.

<u>Lot Improvements</u> - Any building, structure, place, work of art, or other object or improvement of the land on which they are situated constituting a physical betterment of real property, or any part of such betterment.

Lot Lines - The lines bounding a lot as defined herein.

<u>Lot Number</u> - The official number assigned to a lot for identification purposes.

<u>Lot Width</u> - The width of a lot at the building setback line measured at right angles to its depth.

<u>Major Street or Road</u> - A public way which is classified as a collector or arterial public way according to these regulations or by the Major Road Plan for the jurisdictional area.

<u>Major Road Plan</u> - The plan adopted by the Planning Commission, pursuant to Sections 13-3-402 and 13-4-302, <u>Tennessee Code Annotated</u>, showing, among other things, the general location, character and extent of public ways... (and) the removal, relocation, extension, widening, narrowing, vacating, abandonment or change of use of existing public ways. For the purpose of these Municipal Subdivision Regulations, the Somerville Major Street and Road Plan as registered at the Fayette County Registrar's Office.

<u>Major Subdivision</u> - All subdivisions not classified as minor subdivisions including but not limited to subdivisions of five (5) or more lots or subdivisions of any size requiring any new or improved road, the extension of government facilities, or the creation of any public improvements, or containing any floodprone area.

Materials - Any substance specified for use in the work and its appurtenances.

<u>Metes and Bounds</u> - A method of describing the boundaries of land by directions and distances from a known point of reference.

Minor Street or Road - A public way which is not classified as an arterial or collector.

<u>Minor Subdivision</u> - Any subdivision containing less than five (5) lots fronting on an existing public way; not involving any new or improved public way, the extension of public facilities, or the creation of any public improvements, not containing any floodprone area, and not in conflict with any provision of the adoption general plan, Major Road Plan, Zoning Ordinance or these regulations.

Monuments - Markers placed on or in the land.

<u>Non-residential Subdivision</u> - A subdivision whose intended use is other than residential, such as commercial or industrial.

National Flood Insurance Program - A program established by the U.S. Government in the National Flood Insurance Act of 1968, and expanded in the Flood Disaster Protection Act of 1973, in order to provide a flood insurance at rates made affordable through a federal subsidy in local political jurisdictions which adopt and enforce floodplain management programs meeting the requirements of the National Flood Insurance Program regulations. The program regulations are found at 24 Code of Federal Regulations, Chapter X, Subchapter B.

Off-site - Any premise not located within the area of the property to be subdivided, whether or not in the same ownership of the applicant for subdivision approval.

<u>One Hundred-Year Flood</u> - A flood having an average frequency of occurrence of once in one hundred (100) years, although it may occur in any year. It is based on statistical analysis of stream flow records available for the watershed and analysis of rainfall and runoff characteristics in the general region of the watershed.

<u>Open Space</u> - Any parcel or area of land or water essentially unimproved and set aside, dedicated, designated or reserved for public or private use or enjoyment, or for the use and enjoyment of owners and occupants of land adjoining or neighboring such open space.

<u>Or equal</u> - Wherever a particular process, material, device, detail, or part is specified herein, followed by these words or by similar or equivalent expressions, such words or expressions shall be understood to mean and permit the use of another process, material, device, detail or part that the Authority Engineer shall determine is fully equal in suitability, equality, durability, performance, and in all other respects, to the process, material, device, detail, or part herein specified for such use, and shall approve for such use in the work.

<u>Owner</u> - Any person, group of persons, firm or firms, corporation or corporations, or any other legal entity having title to or sufficient proprietary interest in real property to be subdivided under these regulations.

Owner's Engineer - Shall mean the engineer or land surveyor registered and in good standing with the State Board of Registration of Tennessee who is the agent in his professional capacity of the owner of land which is proposed to be subdivided or which is in the process of being subdivided.

<u>Percolation Test</u> - An examination of subsoil used in determining the acceptability of the site an the design of the subsurface disposal system.

<u>Performance Bond</u> - See Surety Instrument.

<u>Perimeter Street</u> - Any existing street to which the parcel of land to be subdivided abuts on only one side.

<u>Plans</u> - The official construction drawings or exact reproduction thereof which show and describe the work to be done..

<u>Planned Residential Development</u> - A development guided by a total design plan in which one or more zoning or Municipal Subdivision Regulations, other than use or minimum construction standards, may be waived or varied to allow flexibility and creativity in site and building design, in accordance with general guidelines set forth in Chapter 5 of the Zoning Ordinance, Somerville, Tennessee.

<u>Planning Commission</u> - A public planning body established pursuant to Title 13, Chapter 2 or 5, <u>Tennessee Code Annotated</u>, to execute a partial or full planning program within authorized area limits. For the purpose of these Municipal Subdivision Regulations, the Somerville Municipal Planning Commission.

<u>Preliminary Plat</u> - The preliminary drawing or drawings, described in these regulations, indicating the proposed manner of layout of the subdivision to be submitted to the Planning Commission for approval.

<u>Premise(s)</u> - A tract of land together with any buildings or structures which may be thereon.

<u>Primary Circuits</u> - Shall mean wiring methods from a distribution network to a secondary supply transformer.

<u>Protective Covenants</u> - Contracts between the land subdivider and lot purchaser expressing agreement covering use of the land.

<u>Provide</u> - Shall mean furnish, install and connect, and put in good working order.

<u>Public Improvements</u> - Any drainage ditch, roadway, parkway, sidewalk, pedestrian way, tree, lawn, off-street parking area, lot improvement, or other facility for which the local government may ultimately assume the responsibility for maintenance and operation or which may affect an improvement for which government responsibility is established.

<u>Public Sewer System</u> - A central sewer system, owned, operated and maintained by the Town of Somerville.

<u>Public Hearing</u> - A meeting for the review of a matter where opinions may be presented by the public. These hearings may take place during the regular Planning Commission meetings and are held according to state law.

<u>Public Uses</u> - Public parks, schools and administrative, cultural and service buildings, not including public land or buildings devoted solely to storage and maintenance of equipment and material.

<u>Public Utility</u> - Any person, firm, corporation, municipal department or board duly authorized to furnish under state or municipal regulations to the public electricity, gas, stream, communications, telegraph, transportation, water, or sewer.

<u>Public Way</u> - Any publicly owned street, alley, sidewalk, or lane right-of-way which provides for movement of pedestrians or vehicles.

<u>Reach</u> - A hydraulic engineering term to described longitudinal segments of a stream or river. A reach generally includes the segment of the flood hazard area where flood heights are influenced by a man-made area or natural obstruction. In an urban area, the segment of a stream or river between two (2) consecutive bridge crossing typically would constitute a reach.

<u>Rectilinear Street System</u> - A pattern of streets that is characterized by right angle roadways, grid pattern blocks and four-way intersections.

Register of Deeds - Fayette County Registrar of Deeds.

Registered Engineer see "Engineer" above.

Regulatory Flood - The one hundred (100) year flood.

<u>Regulatory Flood Protection Elevation</u> - The elevation of the regulatory flood plus one foot of freeboard to provide a safety factor.

<u>Reserve Strip</u> - A portion of land set aside to prevent and prohibit access to adjoining property or public thoroughfare.

<u>Re-subdivision</u> - A change in a map of an approved or recorded subdivision plat if such change affects any street layout on such map or area reserved thereon for pubic use, or any lot line; or if it affects any map or plan legally recorded prior to the adoption of any regulations controlling the subdivision of land.

<u>Right-of-Way</u> - A strip of land occupied or intended to be occupied by a public way, crosswalk, railroad, electric transmission line, oil or gas pipeline, water main, sanitary or storm sewer line, or for another special use. The usage of the term "right-of-way" for land platting purposes, shall mean that every right-of-way hereafter established and shown on a Final Plat is to be separate and distinct from the lots or parcels adjoining such right-of-way and shall not be included within the dimension areas of such lots or parcels.

Road - For the purpose of these regulations, "road" shall be defined the same as "street".

<u>Roadway</u> - The portion of the street right-of-way which contains the street pavement, curb, and gutter, and is used primarily as a channel for vehicular movement and secondarily as a drainage channel for storm water. In these regulations the pavement is measured from face to face of the curbs.

<u>Sale or Lease</u> - Any immediate or future transfer of ownership, including contract of sale or transfer, of an interest in a subdivision or part thereof, whether by metes and bounds, deed, contract, plat, map, or other written instrument.

<u>Same Ownership</u> - Ownership by the same person, corporation, firm entity, partnership, or unincorporated association or ownership by different corporations, firms, partnerships, entities, or unincorporated associations, in which a stockholder, partner, associate, or a member of his family owns an interest in each corporation, firm, partnership, entity, or unincorporated association.

<u>Sanitary Sewer System</u> - A public or community sewage disposal system of a type approved by the State Department of Conservation and Environment.

<u>Secondary Circuits</u> - Shall mean wiring methods from a secondary supply transformer to a meter base.

<u>Secretary</u> - The person designated by the Planning Commission as its secretary.

<u>Septic Tank</u> - See Individual Sewage Disposal System.

<u>Setback</u> - The distance between a building wall, edge of a structure or overhang of a building, whichever extends out the farthest and the nearest to a right-of-way of a public way, or the distance required to obtain the minimum front, side and rear yards.

<u>Sketch Plan</u> - A sketch preparatory to the Preliminary Plat (or Final Plat, in the case of minor subdivisions) to enable the applicant to save time and expense in reaching general agreement with the Authority as to the form of the plat and the objectives of these regulations.

<u>Slope</u> - the degree of deviation of a surface from the horizontal, usually expressed in percent or degrees. (See Grade)

Somerville Light, Gas, and Water - Hereafter referred to as SLGW.

<u>Special Conditions</u> - Additions and revisions to the standard Specifications applicable to an individual project. The special conditions are intended to supplement, modify, or delete items covered in the standard Specifications. Special conditions shall prevail over General Conditions.

<u>Specifications</u> - See <u>Standard Utility Specifications</u>, <u>Town of Somerville</u>, <u>Tennessee</u>

<u>Special Flood Hazard Map</u> - The official map designated by the Federal Insurance Administrator to identify floodplain areas having special flood hazards.

<u>Sport Shooting Range</u> - An area designated and operated for the use of rifles, shotguns, pistols, silhouettes, skeet, trap, black powder, or any other similar sport shooting.

<u>Staff Assistant to the Planning Commission</u> - The person(s) employed by the local governing body to assist the Planning Commission in planning and land use regulation activities.

<u>Standard Utility Specifications</u> - <u>Standard Utility Specifications</u>, <u>Town of Somerville</u>, <u>Tennessee</u> - A document containing the written directions, provisions, and requirements for completing any work required by these regulations. Standards for specifying material

or testing which are cited in any contract or document by reference shall have the same force and effect as if included in the contract or document physically. For the purpose of these regulations, the specifications shall be "The Town of Somerville Standard Utility Specifications, July 2005". (01/24/06)

<u>Start of Construction</u> - For purposes of subdivision control, any alteration of the original surface area of the land, from and after the date of adoption of these regulations.

State - The State of Tennessee.

<u>Station</u> - A specific point on the centerline of a sewer or water main or on the survey baseline designating some specific distance from the point of origin. Stations are numbered in terms of one hundred linear feet measured horizontally.

Storm Sewer - A sewer which carries surface runoff and subsurface waters.

<u>Street</u> - Any vehicular way which: (1) is an existing state, county or municipal roadway; or (2) is shown upon a plat approved pursuant to law; or (3) is approved by other official action; or (4) is shown on a plat duly filed and recorded in the office of the county recording officer prior to the appointment of planning board and the grant to such board of the power to review plats; and includes the land between the street right-of-way line, whether improved or unimproved.

<u>Street Furniture</u> - Any improvements placed within the street right-of-way, such as utility poles, street signs, etc.

<u>Street Grade</u> - The officially established grade of the street upon which a lot fronts. If there is no officially established grade, the existing grade of the street at the midpoint of the lot shall be taken as the street grade.

<u>Street Line</u> - The legal line of the street right-of-way and abutting property.

<u>Street Sign</u> - The sign designating the official name of the street.

<u>Structure</u> - Any facilities such as bridges, culverts, catch basins, inlets, retaining walls, cribbing, storm and sanitary sewer lines, water lines, underdrains, electrical ducts, manholes, handholes, lighting fixtures and poles, transformers, flexible and rigid pavements, buildings, vaults, and other manmade features constructed above or below ground that may be encountered in the work and not otherwise classified herein.

<u>Subdivider</u> - Any person who (1) having an interest in land causes it, directly or indirectly, to be divided into a subdivision or who (2) directly or indirectly, sells, leases, or develops, or offers to sell, lease, or develop, or advertises for sale, lease, or development, any interest, lot, parcel site, unit, or plot in a subdivision or who (3) engages, directly or indirectly, or through an agent in the business of selling, leasing, developing, or offering for sale, lease, or development in a subdivision or any interest, lot, parcel site, unit, or plot in a subdivision or who (4) is directly or indirectly controlled by or under direct or indirect common control with any of the foregoing.

<u>Subdivision</u> - "Subdivision" means the division of a tract or parcel of land into two (2) or more lots, sites, or other divisions requiring new street or utility construction, or any division of less than five (5) acres for the purpose, whether immediate or future, of sale or building development, and includes re-subdivision and when appropriate to the

context, relates to the process of re-subdividing or to the land or area subdivided. As used herein, "utility construction" does not include the mere extension of individual service pipes or lines for the purpose of directly connecting a single lot, site or other division to existing utility mains.<sup>1</sup> (See Section 13-3-401 and 13-4-301, Tennessee Code Annotated)

<u>Subdivision Agent</u> - Any person who represents or acts for or on behalf of a subdivider or developer in selling, leasing, or developing or offering to sell, lease, or develop any interest, lot, parcel, unit, site or plot in a subdivision, except in an instance where only legal counsel is provided.

<u>Surety Instrument</u> - Any form of security, including a cash deposit, surety bond, collateral, property or letter of credit in an amount and form satisfactory to the Planning Commission, such security to bind the one posting the bond to perform required acts, such as constructing subdivision improvements with the condition that the security shall be forfeited if such acts are not performed.

<u>Surveyor</u> - A qualified surveyor registered and currently licensed to practice surveying in the State of Tennessee.

<u>Temporary Improvement</u> - Any improvement built and maintained by a subdivider during construction of the subdivision and prior to release of the surety for completion of required improvements.

Test Holes - Openings dug, boarded, or drilled in the ground for conducting soil tests.

Topography - The configuration of a surface area showing relative elevations.

<u>Twenty-five Year Flood</u> - A flood having an average frequency of occurrence of one in twenty-five (25) years.

<u>Unit</u> - A subsection of a total subdivision developed as a complete segment.

<u>Use</u> - The specific purpose for which land or a building is designed, arranged, intended, or for which it is or may be occupied or maintained. The term "permitted use" or its equivalent shall not be deemed to include any non-conforming use.

<u>Water Surface Elevation</u> - The heights in relation to mean sea level expected to be reached by floods of various magnitudes and frequencies at pertinent points in the floodplain.

<u>Way</u> - A street or alley or other thoroughfare or easement permanently established for passage of persons or vehicles.

<u>Wiring</u> - Shall mean wire and a cable, installed in raceway with all required boxes, fittings, connectors, etc. completely installed.

<u>Work</u> - The furnishing of all labor, materials, tools, equipment and incidental necessary or convenient to the Contractor's performance of all duties and obligations imposed by the contract, Plans and Specifications.

<u>Written Notice</u> - Any notice to any party of the contract relative to any part of the contract in writing and considered delivered and the service thereof completed, when

posted by certified or registered mail to the said party at his last given address, or delivered in person to said party or his authorized representative on the work.

<u>Yard, Front</u> - An open unoccupied space on the same lot with a main building, extending the full width of the lot and situated between the street line and the front line of the building projected to the side lines of the lot. The depth of the front yard shall be measured between the front line (extended) of the building and the street line.

<u>Yard, Rear</u> - A yard extending across the rear of a lot between the side lot lines and being the required minimum horizontal distance between the rear lot line and the rear building line. On all lots, except corner lots, the rear yard shall be opposite the front yard. On corner lots, the rear yard shall be defined at the time the building permit is issued.

<u>Yard, Side</u> - An open unoccupied space on the same lot with the building, situated between the building and the side line of the lot and extending from the front yard to the rear yard. Any lot line not a rear line or a front line shall be deemed a side line.

<u>Zoning Ordinance or Resolution</u> - A statute, legally adopted pursuant to Title 13, Chapters 4 or 7, <u>Tennessee Code Annotated</u>, for the purpose of regulating by district, land development or use for a designated area. For the purpose of these Municipal Subdivision Regulations, the Somerville Municipal Zoning Ordinance.

## **ARTICLE II**

## PROCEDURE FOR MAJOR SUBDIVISION APPROVAL

## A. GENERAL

Any owner of land lying within the area of the jurisdiction of the Planning Commission wishing to divide such land into two (2) or more lots, sites or divisions for the purpose of either immediate or future sale or building shall make application to the Planning Commission by submitting the required plans and plats of the proposed subdivision along with the application fees. Such plans and plats shall conform to the minimum standards for subdivision design as set forth in Article V of these regulations and such additional site peculiar criteria as may be deemed necessary by the Planning Commission or its technical staff.

The subdivider shall consult early and informally with the Planning Commission and its technical staff for advice and assistance before the preparation of the Preliminary Plat and its formal application for approval. This will enable him or her to become thoroughly familiar with these regulations, the Major Road Plan and other official plans or public improvements which might affect the area. Such informal review should prevent unnecessary and costly revisions.

The procedure for review and approval of subdivisions and its documentation consists of three (3) separate steps. The first step is the Preliminary Plat which is submitted to the Planning Commission. The second step is the Construction Plan which will be reviewed by the Authority Engineer, staff and the Planning Commission. The third step is the preparation of a Final Plat with all the required certificates for submission to the Planning Commission. The Final Plat, once approved by the Planning Commission and signed by the Secretary of the Planning Commission, becomes the instrument to be recorded by the Office of the County Registrar.

## 1. Previously Approved Plats

Upon adoption of these Municipal Subdivision Regulations any portion and/or section of an approved Preliminary Plat not having gained Final Plat approval shall be considered as an approved Preliminary Plat in accordance with these regulations. Subsequently, any future plats relating to an approved Preliminary Plat shall adhere to the Construction Plan and Final Plat requirements as determined by these regulations and any subsequent amendments to these regulations.

## 2. Official Submission Dates and Deadlines

To allow for staff and planning commission review, all preliminary plats of subdivisions shall be submitted to the office of the City Administrator no less than fifteen (15) days prior to the regularly scheduled Planning Commission meeting at which they are to be reviewed. Construction plans shall be submitted no less than twenty-one (21) days prior to the regularly scheduled Planning Commission meeting at which they are to be reviewed. Final plats shall be submitted to the office of the City Administrator no less than fifteen (15) days prior to the regularly scheduled Planning Commission meeting at which they are to be reviewed. Any plat or plan not submitted in accordance with these deadlines will not be considered until the subsequent meeting.

The statutory period required for formal approval or disapproval shall not begin to run until the first regular Planning Commission meeting to occur following the submission deadlines above.

## 3. Official Submission of Revisions to Plats

A plat or plan that is re-submitted to the Planning Commission to be on the agenda of a subsequent Planning Commission meeting shall be accompanied by a letter reporting how revisions requested by the Planning Commission or staff have been resolved.

The re-submitted plat or plan and accompanying letter shall be submitted to the office of the City Administrator no less than fifteen (15) days prior to the regular Planning Commission meeting.

## 4. Required Submission

- a. Prior to commencing any street improvements, substantial grading, installation of utilities or any horizontal construction, the developer shall submit a set of plans to obtain the approval of the indicated agencies as follows:
  - 1. A Preliminary Plat to the Planning Commission in accordance with Section "B" of this Article.
  - 2. A Construction Plan to the Town staff and the Planning Commission in accordance with Section "C" of this Article. Also, prior to approval of the Construction Plan, all water and sewer plans will have been approved by the Tennessee Department of Conservation and Environment.

Upon approval of the Construction Plan by the Planning Commission, the developer may commence construction to the grades and elevations required by the approved Construction Plan. No construction of any structures shall commence nor shall any building permits be issued until the Planning Commission has approved the Final Plat.

b. Prior to the sale or transfer of any lot the owner shall submit a Final Plat in accordance with Section "D" of this article and record said plat with the Fayette County Register of Deeds.

## 5. Application Fees

The schedule of required subdivision application and review fees shall be established by the Somerville Board of Aldermen.

## B. PRELIMINARY PLAT

The Preliminary Plat is the initial formal plat for a proposed subdivision and shall include the full area of the affected property or properties though the subdivision may be developed in stages or phases. The purpose of the Preliminary Plat is to assure harmonious development throughout the subdivided land and to assure that the proposed subdivision conforms with the Zoning Ordinance, the Major Road Plan, the regulations described herein and other related regulations. The developer should consult early with the Planning Staff and review the Town's Major Road Plan, Municipal Subdivision Regulations and the Zoning Ordinance prior to submitting a Preliminary Plat for approval.

#### 1. Plat Submission

After consultation with the Planning Commission and/or the Planning Staff, but not less than fifteen (15) days prior to the Planning Commission meeting at which the Preliminary Plat will be considered, the developer shall submit four (4) copies of the plat, together with all applicable fees, to the office of the City Administrator. All plans must be drawn to a scale of not less than one inch equals one hundred feet (1" = 100').

## 2. Plat Content

The Preliminary Plat shall at least contain the following information even when a subdivision is to be developed in phases or sections;

- a. Meet the minimum design standards as set forth in Article V;
- b. Be prepared by a Professional Land Surveyor licensed in the state of Tennessee;
- c. Be drawn to a scale no less than one inch equals one hundred feet (1"= 100') and;
- d. Contain the following information:
  - (1) Scale, date of preparation, north arrow, vicinity map, acreage, tax map and parcel, zoning classification and number of lots;
  - (2) Subdivision name; name and address of the developer and/or developers and the name of the individual responsible for the preparation of the plat;
  - (3) Lot lines, dimensions of lot lines, lot numbers, building setback lines, and the lot area in square feet;
  - (4) Boundary lines from deed records and surveys;
  - (5) Adjoining subdivisions by name and section, and the names of owners and approximate acreage of all abutting tracts;
  - (6) Name, location, and rights-of-ways of all existing and proposed streets and alleys;
  - (7) All existing buildings, primary and accessory on or within three hundred (300) feet on any adjacent properties;
  - (8) Location and type of all existing utilities (e.g. water- including fire hydrants, sewer, electric and gas) or distance and bearing to each;
  - (9) Proposed method of sewage disposal;
  - (10) One hundred (100) year floodplain, floodway boundaries and elevations of each;
  - (11) Major environmental features, including groupings or stands of trees;
  - (12) All existing public and private easements including their location, purpose and width, and the instrument number for any existing easements;
  - (13) Existing contour data showing contour intervals of two (2) feet or less; elevation shall reference a bench mark on or near the subjects property;
  - (14) Sites reserved for parks, playgrounds, open spaces, schools or other public uses, together with the purpose, and conditions or limitations of such reservations;

- (15) Where divisions of the property into phases or sections is contemplated, the proposed boundaries of such sections shall be shown and labeled, and the sequence of development listed alphabetically or numerically;
- (16) Where the re-subdivision of a lot in a previously recorded subdivision is proposed, the title of the proposed subdivision must indicate and identify the lot number and subdivision name from the previous subdivision;
- (17) The location of existing storm sewers and sanitary sewers or the distance and bearing to the nearest available structure;
- (18) Request for variances from the Municipal Subdivision Regulations, along with justification of proposed variances, shall be submitted in writing with the application for Preliminary Plat approval.
- e. The planning commission may require other information, such as, but not limited to, traffic study, drainage study, sewer study or other information necessary to evaluate the subdivision proposal and its effects on the neighborhood and public facilities or utilities.

## 3. Plat Review

#### a. Subdivision Review

- (1) The Town Planner shall recommend to the Planning Commission the approval, approval with conditions or disapproval of the application. The Town Planner shall consult the Water Manager, The Utility Manager, the Public Works Director, the Police Chief, and the Fire Chief as necessary and work in conjunction with the appropriate committees established by the Board of Mayor and Aldermen.
- (2) During review of the Preliminary Plat, the Town Planner shall consider the orderly phasing of the subdivision development. In particular, the following shall be considered:
  - (a) Proper access to the requested area of development.
  - (b) The feasibility of developing any severed tracts of land.
  - (c) The adherence of each phase to the design standards in Article V of these regulations and the Standard Utility Specifications.

## b. Planning Commission

Within thirty five<sup>ii</sup> (35) days after submission of the Preliminary Plat, the Planning Commission shall review the plat and indicate its approval, disapproval, or approval subject to modifications. If a plat is disapproved, reasons for such disapproval shall be stated in writing. If approved, subject to modifications, the nature of the required modifications will be indicated and the revised plat will be required to undergo staff review to ensure modifications. The Planning Commission may, prior to the close of the public meeting, hold the matter under advisement or defer a decision until the next regular meeting. Substantial changes made to the plat after initial review by the Town Planner shall be cause for the Planning Commission to defer a decision pending review of a revised plat.

## c. Revised Plat

If modifications are requested by the Planning Commission the developer shall submit the revised Preliminary Plat, along with a letter addressing the revisions requested, to the office of the City Administrator no more than fourteen (14) days following the Planning Commission meeting at which the plat was granted contingent approval, provided, however, that the Planning Commission may extend this deadline at the request of the developer.

## d. Failure To Take Action

Failure of the Planning Commission to act on the Preliminary Plat within thirty five<sup>iii</sup> (35) days shall be deemed approval of this plat, provided, however, that the applicant, with the Commission's approval, may waive this requirement and consent to the extension of such period.

## 4. Plat Approval

## a. Effect of Approval

The approval of the Preliminary Plat by the Planning Commission will not constitute acceptance of the Construction Plan and Final Plat and will not be indicated on the Preliminary Plat.

## b. Expiration of Approval and Renewal

The approval of the Preliminary Plat shall lapse unless a Construction Plan, based thereon, is submitted within six (6) months from the date of such approval unless an extension of time is applied for and granted by the Planning Commission. Any subsequent Construction Plans not submitted within six (6) months of a previously approved Preliminary Plat shall cause approval of the Preliminary Plat to lapse unless an extension of time is applied for and granted by the Planning Commission. Failure of the developer to act within the specified time or denial of a time extension shall require new application for Preliminary Plat approval including the application fee.

## C. CONSTRUCTION PLAN

The Construction Plan is a fully engineered design of all or part of the proposed subdivision in sufficient detail for the review agencies to determine that the improvements to be installed or constructed for said subdivision meet the required standards, provide adequate protection of the public's health and safety, and do not create or aggravate potential hazards to life or property.

## 1. Plan Submission

- a. After the Preliminary Plat has been approved and twenty-one (21) days prior to the Planning Commission meeting at which it is to be considered, the developer shall submit four (4) copies of the Construction Plan, together with applicable fees, to the office of the City Administrator. All plans must be drawn to a scale of not less than one inch equals one hundred feet (1" = 100').
- b. If in the process of completing the Construction Plan, it becomes necessary to make major design changes in contrast to the approved Preliminary Plat, the developer shall submit a revised Preliminary Plat to the Planning Commission for review and approval. If minor changes to the approved Preliminary Plat are necessary, they will be identified in writing on the Construction Plan. The City Administrator, in

conjunction with the Authority Engineer and the Town Planner, will determine if the proposed changes are minor or major in nature.

#### 2. Plan Content

- a. The Construction Plan shall conform substantially to the approved Preliminary Plat, meet at least the minimum design standards and general requirements of Article V, provide for the construction of all improvements required in the Town of Somerville Municipal Subdivision Regulations, meet the prerequisites and standards for construction of improvements set forth in the Town of Somerville Municipal Subdivision Regulations and the Standard Utility Specifications, and shall contain at least the following information even when the subdivision is to be developed in phases or sections.
- b. The Construction Plan shall include all of information required by the Standard Utility Specifications, including the following:
  - (1) Title Sheet containing the following:
    - (a) Location map at a scale not smaller than 1"=1,000"
    - (b) Name of the project and the name(s), addresses, and telephone numbers of the Developer(s).
    - (c) Index to all sheets
    - (d) The following statement in the lower right-hand corner: "Construction Specifications, latest edition as adopted by the Town of Somerville is, hereby made a part of these Plans."
  - (2) Street Plan containing the following:
    - (a) Location of all proposed and existing streets or rights-of-way in or adjacent to the subdivision.
    - (b) Width of existing and proposed rights-of-way
    - (c) Street names
    - (d) Plan of all streets, showing natural and finished grades drawn to a scale of not less than 1"=100'
    - (e) Location of all required sidewalks and crosswalks.
  - (3) Storm Drainage Plan containing the following information:
    - (a) Location of proposed drainage ways, streams, and ponds in the subdivision.
    - (b) Topography at contour intervals not exceeding 2-foot.
    - (c) Location of easements and right-or-way for drainage ways and maintenance access thereof.
    - (d) Erosion/Sedimentation Control Plan: Grading Plan showing erosion control measures during and after construction with existing and finished contours extending 50' beyond the property line.

- (4) Sanitary Sewer Construction Plans shall contain the following information:
  - (a) Plan and profile of proposed sewer system, drawn at 1"=50' horizontal and 1"=10' vertical scales, with grades (%) indicated and invert elevations shown at every manhole.
  - (b) All pertinent planimetric features.
  - (c) Planimetric location of proposed sewers as related to existing or proposed: streets, alleys, highways, buildings, structures, other utilities, easements and right-of-ways.
  - (d) Location, size and material of all existing and proposed sewers, with locations of connections to other sewers and locations of service laterals.
  - (e) Direction of flow in each sewer line.
  - (f) Horizontal location of all manholes and other system features, and deflection angles at manholes.
  - (g) Construction details of typical manholes, connections, service laterals, pipe bedding, trenches, road crossings (including encasement if required), stream or ditch crossings, and slope protection.
  - (h) North arrow on each Plan sheet.
  - (i) Tennessee Professional Engineer's seal on each Plan sheet.
  - (j) Bench Mark elevation based on USGS datum.
  - (k) All topographic features, both existing and proposed.
  - (l) All property lines including subdivision block and lot numbers, right-of-way, and required or utilized easements.
  - (m)Off-site related right-of-way, as required
  - (n) Indications of any modifications or revisions from previous drawings.
  - (o) References to applicable Standard Construction Specifications of the Authority with respect to the required for the construction of utility improvements proposed.
- (5) Water Distribution Construction Plans shall contain the following information:
  - (a) Plan of proposed water system, drawn at 1"=50', with all critical elevations.
  - (b) Location, size, and material of all existing and proposed water mains in the subdivision, (or outside the subdivision if off-site connections are required), with locations of connections to other mains, service connections, valves, fire hydrants, and all other appurtenances indicated.
  - (c) Construction details of typical pipe bedding, trenches, road crossings (including encasement if required), stream or ditch crossings, slope protection, service connections, fire hydrants, and valves and other related appurtenances.
  - (d) North arrow on each Plan sheet.
  - (e) Tennessee Professional Engineer's seal on each Plan sheet.

- (f) All topographic features, both existing and proposed.
- (g) All Property lines including subdivision block and lot numbers, right-of-way, and required or utilized easements.
- (h) Off-site related right-of-way, as required.
- (i) Indications of any modifications or revisions from previous drawings.
- (j) References to applicable Standard Construction Specifications of the Authority with respect to the required for the construction of utility improvements proposed.

## (6) Gas

- (a) Plan of proposed gas system, drawn at 1"=50'.
- (b) Location, size, and material of all existing and proposed gas lines in the subdivision, (or outside the subdivision if off-site connections are required), with locations of connections to other mains, service connections, valves, and all other appurtenances indicated.
- (c) Construction details of typical pipe bedding, trenches, road crossings (including encasement if required), stream or ditch crossings, slope protection, service connections, valves and other related appurtenances.
- (d) North arrow on each Plan sheet.
- (e) Tennessee Professional Engineer's seal on each Plan sheet.
- (f) All topographic features, both existing and proposed.
- (g) All Property lines including subdivision block and lot numbers, right-of-way, and required or utilized easements.
- (h) Off-site related right-of-way, as required.
- (i) Indications of any modifications or revisions from previous drawings.
- (j) References to applicable Standard Construction Specifications of the Authority with respect to the required for the construction of utility improvements proposed.

#### (7) Electrical

- (a) Plan of proposed electrical system, drawn at 1"=50'.
- (b) Location, sizes, and materials of all existing and proposed electrical work in the subdivision, (or outside the subdivision if off-site connections are required), with locations and all appurtenances indicated.
- (c) Construction details as necessary.
- (d) North arrow on each Plan sheet.
- (e) Tennessee Professional Engineer's seal on each Plan sheet.
- (f) All Property lines including subdivision block and lot numbers, right-of-way, and required or utilized easements.

- (g) Off-site related right-of-way, as required.
- (h) Indications of any modifications or revisions from previous drawings.
- (i) References to applicable Standard Construction Specifications of the Authority with respect to the required for the construction of utility improvements proposed.
- (8) For all subdivision subtending land which falls within 200 ft. of any gas transmission pipeline or fiber-optic trunk line, the developer shall send a certified letter to the appropriate utility owner (with a copy to the Authority) notifying them of the project. It shall be the responsibility of the applicant to provide the Authority with the letter of approval and with construction drawings (to accompany the preliminary plat), accompanied by the appropriate endorsements of the referenced departments or agencies, prior to the Authority's approval of the preliminary plat.
- (9) If any portion of the land to be subdivided is below the one-hundred (100) year flood elevation, the limit and actual elevation of the floodplain shall be shown. Base flood elevation data shall be provided for subdivision any proposal which is greater than the lesser of fifty (50) lots or five (5) acres.
- (10)A landscaping plan and planting schedule including use of existing suitable trees, provisions for common open space and other areas, and the planting screens and fences between differing land uses and along the rear of double frontage lots.
- c. All Construction Plans must contain a title sheet with the following information:
  - (1) Certificates of Accuracy of Engineering and Design
  - (2) Certificate of Adequacy of Storm Drainage
  - (3) Certificate of Approval by the Planning Commission.
  - Examples of these certificates are shown in Appendix I. The authorized signatures for the engineering and design certificate and the storm drainage certificates shall be obtained by the developer prior to submission of the Construction Plan. The Certificate of Approval by the Planning Commission shall be signed upon approval of the plan.
- d. Concurrent with the presentation of the Construction Plan, the Authority Engineer shall recommend to the Planning Commission the amount and terms of a construction surety instrument/performance bond in accordance with Article IV, Section A of these regulations.
- e. If the Construction Plan is presented and approved for the entire development, even if phased, the construction standards existing at that time shall apply throughout the project, provided the development schedule approved is met.
- f. If the schedule is delayed, the regulations of the Town in force at the time the Construction Plan was presented shall apply.
- g. Within six (6) months of Construction Plan approval, the developer must submit a surety instrument / performance bond as required by Article IV, Section A of the Municipal Subdivision Regulations or approval is void.

#### 3. Plan Review

## a. Subdivision Review Committee

- (1) The Authority Engineer shall recommend to the Planning Commission the approval, approval with conditions or disapproval of the application. The Authority Engineer shall consult as needed with the Water Manager. The Utility Manager, the Public Works Director, the Police Chief, the Fire Chief, the Town Administrator, and the Town Planner. The Authority Engineer will work in conjunction with the appropriate committees established by the Board of Mayor and Aldermen.
- (2) During review of the Construction Plan, Authority Engineer shall consider the orderly phasing of the subdivision development. In particular, the following shall be considered:
  - (a) The adherence of each phase to the design standards in Article V of these regulations and the Standard Utility Specifications.
  - (b) The implication of proposed water and sewer system improvements on existing and future developments.
  - (c) The implication of proposed drainage improvements, diversions or retention's on existing and future upstream and downstream developments.

## b. Planning Commission

Within thirty five<sup>iv</sup> (35) days after submission of the Construction Plan, the Planning Commission shall review the plat and indicate its approval, disapproval, or approval subject to modifications. If a plat is disapproved, reasons for such disapproval shall be stated in writing. If approved, subject to modifications, the nature of the required modifications will be indicated. The Planning Commission may, prior to the close of the public meeting, hold the matter under advisement or defer a decision until the next regular meeting. Substantial changes made to the plan after review by the Authority Engineer shall be cause for the Planning Commission to defer a decision pending review of a revised plat.

## c. Revised Plan

If modifications are requested by the Planning Commission, the developer shall submit a letter addressing the revisions requested and a revised Construction Plan indicating any approved variances to the City Administrator not more than fourteen (14) days following the Planning Commission meeting at which contingent approval was granted, provided, however, that the Planning Commission may extend this deadline at the request of the developer.

#### d. Failure To Take Action

Failure of the Planning Commission to act on the Construction Plan within thirty five (35) days will be deemed approval of this plat, provided, however, that the applicant, with the Commission's approval, may waive this requirement and consent to the extension of such period.

## 4. Plan Approval

## a. Effect of Approval

- (1) The approval of the Construction Plan by the Planning Commission will not constitute acceptance of the Final Plat and will not be indicated on the Construction Plan.
- (2) After Planning Commission approval of the Construction Plan, the contractor may commence the grading, installation of utilities and streets and other improvements in accordance with approved Construction Plans and the specifications for the work contained in the Standard Utility Specifications, or approved by the Town Engineer. In addition, as improvements are constructed, the following conditions apply:
  - (a) All improvements shall be subject to inspection by the Public Works Director, the Town Engineer, or any duly authorized Authority Representative. A portion of each subdivision review fee will be used for the inspection of required improvements. The developer shall be responsible for submitting a work schedule to the Town Hall to arrange such inspections. No work shall be covered or otherwise obscured until inspected or approved by the Public Works Director, the Town Engineer, or any duly authorized Authority Representative.
  - (b) No unauthorized improvements may be constructed and no building permit shall be issued prior to Final Plat approval.

## b. Expiration of Approval and Renewal

The approval of the Construction Plan shall lapse unless a Final Plat, based thereon, is submitted within six (6) months from the date of such approval or a surety instrument / performance bond, as required by Article IV of these Municipal Subdivision Regulations, has been posted unless an extension of time is applied for and granted by the Planning Commission. Failure of the developer to act within the specified time or denial of a time extension shall require new application for Construction Plan approval including the application fee.

#### D. FINAL PLAT

The Final Plat is the culmination of the land subdivision process. When approved and duly recorded as provided by law, the Final Plat becomes a permanent public record of the survey of the lots or parcels, rights-of-way, easements and public lands, and the restrictive covenants as may be applicable to the lots or parcels within the boundary of the subdivision. As such, it serves as a vital instrument in the sale and transfer of real estate, in the dedication of rights-of-way easements, and public lands, and in future land survey of the properties contained in or adjoining the subdivision.

#### 1. Plat Submission

The developer shall submit five (5)¹ copies of the Final Plat to the office of the City Administrator no less than fifteen (15) days prior to the Planning Commission meeting at which it is to be considered. The Final Plat shall conform substantially to the approved Preliminary Plat and Construction Plan.

The original of the Final Plat shall be in black permanent ink on a sheet of moisture resistant drawing cloth or drafting film, twenty inches by twenty-four inches (20" x 24"), to a scale of one inch equals one-hundred feet (1" = 100'). If more than one sheet is required, an index sheet of the same size shall be filed and shall show a key map of the entire area being platted. The separate sheet of the Final Plat shall be keyed alphabetically and shall match lines with the adjoining sheets.

## 2. Plat Content

The Final Plat shall include the following information:

- a. The lines of all streets and roads with names, alley lines, lot lines, building setback lines, lots numbered in numerical order, lot area in square feet, reservations for easements and any areas to be dedicated to public use or sites for other than building use with notes stating their purpose and any limitations.
- b. Sufficient data to determine readily and reproduce on the ground the location, bearing and length of every street line, lot line, boundary line, block line and building line whether curved or straight, and curved property lines that are not the boundary of curved streets.
- c. All dimensions to the nearest one hundredth (100th) of a foot and bearings to the nearest minute.
- d. Location and description of monuments.
- e. The names and locations of adjoining subdivisions and streets and the location and ownership of adjoining properties.
- f. Date, title and name of the subdivision, designer of the subdivision, vicinity map, graphic scale, total acreage subdivided, zoning classification and true north arrow.
- g. Any restrictive covenants which are to apply to lots or other parcels within the subdivision.
- h. The following certificates are required on the Final Plat (See Appendix II):
  - (1) Certification showing that the applicant is the land owner and dedicates the streets, rights-of-way, utilities and any sites for public use to the Town of Somerville.
  - (2) Certification by a surveyor to the accuracy of the survey, the plat and the placement of the monuments.
  - (3) Certification by the Director of Public Works or Authority Engineer of approval of the water, sewer and drainage system.

<sup>&</sup>lt;sup>1</sup> Amended from 10 to 5 on April 24, 2007.

- (4) Certification by the Director of Public Works or Authority Engineer of receipt of approved water and sewage system construction plans from the Tennessee Department Environment and Conservation.
- (5) Certificate of Approval of installation of streets, water, sewer and drainage or the posting of sufficient financial surety to assure completion of all required improvements by the Director of Public Works or Authority Engineer.
- (6) Certification by the Design Engineer as to the accuracy of the Engineering and Design of the subdivision.
- (7) Certification by the Design Engineer as to the Adequacy of Engineering and Design of the Storm Drainage System.
- (8) Certificate of Sport Shooting Range Area for any subdivision located within one thousand (1000) feet of any portion of the outside boundary of any land upon which is contained a sport shooting range.
- (9) Certificate of Approval by the Secretary of the Planning Commission.

#### 3. Plat Review

# a. Subdivision Review Committee

The Town Planner shall recommend to the Planning Commission the approval or disapproval of the application. The Town Planner shall consult the Water Manager, the Utility Manager, the Public Works Director, the Police Chief, the Fire Chief, the Town Administrator, and the Authority Engineer as needed and will work in conjunction with the appropriate committees established by the Board of Mayor and Aldermen.

# b. Planning Commission

Within thirty five<sup>vi</sup> (35) days after submission of the Final Plat, the Planning Commission shall review the plat and indicate its approval, disapproval, or approval subject to modifications. If a plat is disapproved, reasons for such disapproval shall be stated in writing. If approved, subject to modifications, the nature of the required modifications will be indicated. The Planning Commission may, prior to the close of the public meeting, hold the matter under advisement or defer a decision until the next regular meeting. Substantial changes made to the plat after review by the Town Planner shall be cause for the Planning Commission to defer a decision pending review of a revised plat.

#### c. Revised Plat

If modifications are requested by the Planning Commission, the developer shall submit a letter addressing the revisions requested and a revised Final Plat indicating any approved variances, not more than fourteen (14) days following the Planning Commission meeting at which the Final Plat was granted contingent approval, provided, however, that the Planning Commission may extend this deadline at the request of the developer.

#### d. Failure To Take Action

Failure of the Planning Commission to act on the Final Plat within thirty five<sup>vii</sup> (35) days will be deemed approval of this plat, provided, however, that the applicant, with the Commission's approval, may waive this requirement and consent to the extension of such period.

# 4. Plat Approval

# a. Action Upon Approval

Upon approval of the Final Plat by the Planning Commission, the developer shall present the original and one (1) copy of the Final Plat for signing by the Planning Commission Secretary. The developer shall then provide the signed copies to the City Administrator or his designated representative for filing in the office of the City Administrator and the Office of the Registrar of Fayette County.

# b. Effect of Approval

The approval of the Final Plat by the Planning Commission shall not constitute acceptance by the public of the dedication of any streets or public ways or grounds, until all water, sewer, streets, drainage, and other improvements shall have been installed, approved, and accepted by the Somerville Board of Mayor and Aldermen.

# c. Recording of the Final Plat

- (1) Upon approval of the Final Plat by the Planning Commission, the developer shall submit to the office of the City Administrator the original and one (1) copy of the Final Plat. The City Administrator or his designated representative shall verify that the plat is acceptable for recording and that required modifications, if any, have been properly made. Upon such verification, the Secretary of the Planning Commission shall attest to approval by signing the appropriate certificate on the original and copy of the plat. The City Administrator or his designated representative, shall record the approved plat in the Office of the Registrar of Fayette County, Tennessee, and shall note the date, plat book and page number of recording on the file copy of the plat.
- (2) The recorded original plat shall be retained as a permanent record in the Planning Commission files after it has been stamped and signed by the County Registrar.

#### 5. Surety Instrument / Performance Bond

If all required improvements, including but not limited to streets, sewer, water lines, surface and subsurface drainage, gas, and electrical improvements, have not been completed, then a surety instrument / performance bond in an amount equal to or greater than the cost of constructing all required improvements must be submitted to the Town prior to approval of the Final Plat by the Planning Commission.

# 6. Submission of Project Record Drawings

Prior to the release of the surety instrument / performance bond or the recording of the Final Plat the developer shall deliver Project Record Documents to the Somerville City Administrator. These documents shall show, as a minimum, the location by station and depth of all sanitary sewer services, water services, drainage improvements, the actual location of all other utilities and the indication of any deviations from the original plans which were approved or field engineered after the construction plans were approved.

The Final Plat will released until Project	not be released fo t Record Documen	r recording or the	bonds and	security will not be

# ~ Blank Page ~

# **ARTICLE III**

# PROCEDURE FOR MINOR SUBDIVISION APPROVAL

Whenever a proposed subdivision containing less than five (5) lots fronting on an existing public way; not involving any new or improved public way, the extension of public facilities or the creation of any public improvements, not located in any recognized flood hazard area, and not in conflict with any provision of the adopted general plan, Major Road Plan, Zoning Ordinance, or these regulations, this procedure for review and approval of the subdivision may apply.

#### A. PROCEDURE

- 1. The subdivider may, if he desires, submit only a Final Plat in securing plat approval provided that the plat submitted complies with all the requirements of the Final Plat. However, if any corrections or modifications are needed, the Planning Commission shall disapprove the plat and require it to be re-submitted for approval.
- 2. The procedure for review and approval of a minor subdivision and its documentation shall consist of one (1) step. This step is the preparation of a Final Plat with all the required certificates for submission to the Planning Commission. The preparation of a Final Plat is mandatory for all minor subdivision proposals. The Final Plat, once approved by the Planning Commission and signed by the Secretary of the Planning Commission, becomes an instrument to be recorded by the Office of the County Registrar.
- 3. The Final Plat is the culmination of the land subdivision process. When approved and duly recorded as provided by law, the Final Plat becomes a permanent public record of the survey of the lots or parcels, rights-of-way, easements and public lands, and the restrictive covenants as may be applicable to the lots or parcels within the boundary of the subdivision. As such, it serves as a vital instrument in the sale and transfer of real estate, in the dedication of rights-of-way easements, and public lands, and in future land survey of the properties contained in or adjoining the subdivision.

# B. FINAL PLAT OF A MINOR SUBDIVISION

# 1. Plat Submission

After consultation with the Planning Commission and/or the Planning Staff, but not less than fifteen (15) days prior to the Planning Commission meeting at which the Final Plat of a minor subdivision will be considered, the developer shall submit five (5) copies of the plat, together with all applicable fees, to the office of the City Administrator.

The original of the Final Plat of a minor subdivision shall be in black permanent ink on a sheet of moisture resistant drawing cloth or drafting film, twenty inches by twenty-four inches (20" x 24"), to a scale of one inch equals one-hundred feet (1" = 100'). If more than one sheet is required, an index sheet of the same size shall be filed and shall show a key map of the entire area being platted. The separate sheet of the Final Plat of a minor subdivision shall be keyed alphabetically and shall match lines with the adjoining sheets.

#### 2. Plat Content

The Final Plat of a minor subdivision shall at least contain the following information even when a subdivision is to be developed in phases or sections;

- a. Be prepared by a Professional Land Surveyor licensed in the state of Tennessee;
- b. Be drawn to a scale no less than one inch equals one hundred feet (1"= 100') and;
- c. Contain the following information:
  - (1) The lines of all streets and roads with names, alley lines, lot lines, building setback lines, lots numbered in numerical order, lot area in square feet, and reservations for easements and any areas to be dedicated to public use or sites for other than residential use with notes stating their purpose and any limitations.
  - (2) Sufficient data to determine readily and reproduce on the ground the location, bearing, and length of every street line, lot line, boundary line, block line and building line whether curved or straight.
  - (3) Sufficient data to determine the accessibility of water, sewer, gas, and electric facilities including the location of manholes, water meters, fire hydrants, and electric poles.
  - (3) All dimensions to the nearest one hundredth (100<sup>th</sup>) of a foot and bearings to the nearest minute.
  - (4) Location and description of monuments.
  - (5) The names and locations of adjoining subdivisions and streets and the location and ownership of adjoining properties.
  - (6) Date, title, and name of the subdivision, designer of the subdivision, vicinity map graphic scale, total acreage subdivided, zoning classification and true north arrow.
  - (7) Any restrictive covenants which are to apply to lots or other parcels within the subdivision.
  - (8) The following certificates are required on the Final Plat (See Appendix II):
    - (a) Certification showing that the applicant is the land owner and dedicates the streets, rights-of-way, utilities and any sites for public use to the Town of Somerville.
    - (b) Certification by a surveyor to the accuracy of the survey, the plat and the placement of the monuments.
    - (c) Certificate of Sport Shooting Range Area for any subdivision located within one thousand (1000) feet of any portion of the outside boundary of any land upon which is contained a sport shooting range.
    - (d) Certificate of Approval by the Secretary of the Planning Commission.
- e. The planning commission may require other information, such as, but not limited to, traffic study, drainage study, sewer study or other information necessary to evaluate the subdivision proposal and its effects on the neighborhood and public facilities or utilities.

#### 3. Plat Review

# a. Subdivision Review

- (1) The Town Planner shall recommend to the Planning Commission the approval, approval with conditions or disapproval of the application. The Town Planner shall consult the Water Manager, The Utility Manager, the Public Works Director, the Police Chief, and the Fire Chief as necessary and work in conjunction with the appropriate committees established by the Board of Mayor and Aldermen.
- (2) During review of the Final Plat of a minor subdivision, the following, at minimum, shall be considered:
  - (a) Proper access to the requested area of development.
  - (b) The feasibility of developing any severed tracts of land.

# b. Planning Commission

Within thirty five<sup>viii</sup> (35) days after submission of the Final Plat of a minor subdivision, the Planning Commission shall review the plat and indicate its approval, disapproval, or approval subject to modifications. If a plat is disapproved, reasons for such disapproval shall be stated in writing. If approved, subject to modifications, the nature of the required modifications will be indicated and the revised plat will be required to undergo staff review to ensure modifications. The Planning Commission may, prior to the close of the public meeting, hold the matter under advisement or defer a decision until the next regular meeting. Substantial changes made to the plat after initial review by the Town Planner shall be cause for the Planning Commission to defer a decision pending review of a revised plat.

#### c. Revised Plat

If modifications are requested by the Planning Commission the developer shall submit the revised Final Plat of a minor subdivision, along with a letter addressing the revisions requested, to the office of the City Administrator no more than fourteen (14) days following the Planning Commission meeting at which the plat was granted contingent approval, provided, however, that the Planning Commission may extend this deadline at the request of the developer.

#### d. Failure To Take Action

Failure of the Planning Commission to act on the Final Plat of a minor subdivision within thirty five<sup>ix</sup> (35) days shall be deemed approval of this plat, provided, however, that the applicant, with the Commission's approval, may waive this requirement and consent to the extension of such period.

# 4. Plat Approval

The approval of the Final Plat of a minor subdivision by the Planning Commission will not constitute acceptance of the Construction Plan and Final Plat and will not be indicated on the Preliminary Plat.

# 5. Recording of the Final Plat of a Minor Subdivision

(a) Upon approval of the Final Plat by the Planning Commission, the developer shall submit to the office of the City Administrator the original and one (1) copy of the Final Plat. The City Administrator or his designated representative shall verify that

the plat is acceptable for recording and that required modifications, if any, have been properly made. Upon such verification, the Secretary of the Planning Commission shall attest to approval by signing the appropriate certificate on the original and copy of the plat. The City Administrator or his designated representative, shall record the approved plat in the Office of the Registrar of Fayette County, Tennessee, and shall note the date, plat book and page number of recording on the file copy of the plat.

(b) The recorded original plat shall be retained as a permanent record in the Planning Commission files after it has been stamped and signed by the County Registrar.

# **ARTICLE IV**

# ASSURANCE FOR COMPLETION AND MAINTENANCE OF IMPROVEMENTS (01/24/06)

# A. IMPROVEMENTS AND SURETY INSTRUMENT

# 1. Completion of Improvements

Before the Final Plat is signed by the Secretary of the Planning Commission as specified in Article II, D of these regulations, all applicants shall complete, in accordance with the Planning Commission's decision and to the satisfaction of the appropriate governmental representative, all public way, sanitary, and other improvements, including lot improvements on the individual lots of the subdivision, as required in these regulations and approved by the Planning Commission, and shall dedicate such improvements to the Town of free and clear of all liens and encumbrances on the property and public improvements thus dedicated.

# 2. Surety Instrument for Completion

The Planning Commission at its discretion may waive the requirement that the applicant complete and dedicate all public improvements prior to the signing of the Final Plat by providing that, as an alternative, the applicant post a surety instrument at the time of submission for final subdivision approval in an amount estimated by the Town Engineer as sufficient to guarantee to the governing body the satisfactory construction, installation, and dedication of the incomplete portion of the required improvements.

Such surety instrument shall comply with all statutory requirements and shall be satisfactory to legal counsel as to form, sufficiency, and manner of execution, as set forth in these regulations. The period within which required improvements must be completed shall be specified by the Planning Commission when approval of the Final Plat is granted and shall be incorporated into the surety and shall not exceed two (2) years from date of final approval.

Such surety instrument shall be approved by the Planning Commission as to amount and conditions. The Planning Commission may, upon proof of difficulty, extend the completion date set forth in such surety instrument for a maximum period of one (1) additional year. The Planning Commission may accept at any time during the period of such surety instrument a substitution of principal.

# 3. Temporary Improvements

The applicant shall build and pay for all costs of temporary improvements required by the Planning Commission, and shall maintain them to a reasonable satisfaction for the period specified by the Planning Commission. Prior to construction of any temporary facility or improvement, the applicant shall file with the Planning Commission a separate suitable surety instrument for temporary facilities, which shall ensure that the temporary facilities will be properly constructed, maintained, and removed.

#### 4. Costs of Improvements

All required improvements shall be made by the applicant at his expense. Any provisions for reimbursement by the governing body or any utility agency shall be stipulated clearly

in the provisions of any surety instruments and shall be supported by certified resolution or ordinance of such governing body or agency.

# 5. Governmental Units

Governmental units to which these surety instruments and contract provisions apply may file, in lieu of said contract or surety instrument, a certified resolution or ordinance from officers or agencies authorized to act in their behalf agreeing to comply with the provisions of this Article.

# 6. Failure to Complete Improvements

In subdivisions for which no surety instrument has been posted, if the improvements are not completed within the period specified by the Planning Commission in the resolution approving the plat, the approval shall be deemed to have expired. In those cases in which a surety instrument has been posted and required improvements have not been installed within the terms of such surety instrument, the Planning Commission thereupon may declare the surety instrument to be in default and require that all the improvements be installed regardless of the extent of the building development at the time the surety instrument is declared to be in default.

# 7. Acceptance of Dedication Offers

Acceptance of formal offers of dedication of public ways, easements, and parks shall be by formal action of the governing body. Such action shall be in accord with the acceptance policies of the Somerville Board of Mayor and Aldermen. In accordance with Tennessee Code Annotated 13-4-104, the widening, narrowing, relocation, vacation, change in use, acceptance, acquisition, sale or lease of any public street or property shall be submitted to the planning commission. Such submission and review shall be separate and independent of subdivision review. Approval by the Planning Commission of a subdivision plat shall not be deemed to constitute or imply an acceptance by the local government of any public way, easement, or other ground shown on the plat. The Planning Commission may require the plat to be endorsed with appropriate notes to this effect.

The Planning Commission shall not recommend acceptance unless the applicant presents a surety instrument in an amount considered adequate by the appropriate governmental representative and in a form satisfactory to legal counsel in order to assure the satisfactory condition of the required improvements, including all lot improvements, for a period not less than one year after the date of acceptance of the public improvements by the Town Board.

# **B. INSPECTION OF IMPROVEMENTS**

# 1. General Procedure

A portion of the subdivision review fee shall provide for inspection of required improvements during construction to ensure their satisfactory completion. If the appropriate Authority Representative finds upon inspection that any of the required improvements has not been constructed in accordance with the governing body's construction standards and specifications, the applicant shall be responsible for completing the improvements to the required standards. Whenever the cost of improvements is covered by a surety instrument, the applicant and the bonding company

shall be liable severally and jointly for completing said improvements according to specifications.

# C. <u>RELEASE OF SURETY INSTRU</u>MENT

The Planning Commission shall not recommend acceptance of required public improvements nor shall the Planning Commission release a surety instrument until the appropriate governmental representative submits a certificate stating that all required improvements have been satisfactorily completed, and until the applicant's engineer or surveyor has certified to the Planning Commission and the appropriate governmental representative (through submission of Project Record Documents for all improvements indicating location, dimensions, construction materials, and any other information required by the Planning Commission) that the layout and the line and grade of all public improvements are in accordance with the approved construction plans for the subdivision. Upon such approval and recommendation, the governing body, thereafter, may accept the dedicated improvements in accordance with the procedures set forth in other sections of these regulations.

# C. MAINTENANCE OF IMPROVEMENTS

The applicant shall be required to maintain all improvements including all lot improvements, until acceptance of the public improvements by the governmental body.

# D. DEFERRAL OR WAIVER OF REQUIRED IMPROVEMENTS

The Planning Commission may defer or waive at the time of final approval, subject to appropriate conditions, the provision of any or all such improvements as, in its judgment, are not requisite in the interest of the public health, safety, and general welfare, or which are inappropriate because of inadequacy or lack of connecting facilities.

Whenever it is deemed necessary by the Planning Commission to defer the construction of any improvement required herein because of incompatible grades, future planning, inadequate or lack of connecting facilities, or other reasons, the developer shall either pay his share of the costs of the future improvements to the Planning Commission prior to signing of the Final Plat by the appropriate governmental representative(s) or post a surety instrument ensuring completion of said improvements upon demand of the Planning Commission.

#### E. ESCROW DEPOSITS FOR LOT IMPROVEMENTS

# 1. Acceptance of Escrow Funds

Whenever, by reason of the season of the year, any lot improvements required by these regulations cannot be performed, the enforcing officer nevertheless may issue a certificate of occupancy upon accepting a cash escrow deposit in an amount to be determined by the appropriate governmental representative for the cost of such improvements; provided, there otherwise is no danger to the health, safety, or general welfare. The surety instrument covering such lot improvements shall remain in full force and effect.

#### 2. Procedures on Escrow Fund

All required improvements for which escrow moneys have been accepted by the enforcing officer at the time of issuance of a certificate of occupancy shall be installed by the developer within a period of nine (9) months from the date of deposit and issuance of the certificate of occupancy. In the event that the improvements have not been installed

properly at the end of the time period, the enforcing officer shall provide written notice, within two (2) weeks, to the developer requiring him to install the improvements, and in the event they are not installed properly, in the judgment of the enforcing officer, he may request the Planning Commission to proceed to install or to contract for the installation of the necessary improvements in a sum not to exceed the amount of the escrow deposit.

At the time of the issuance of the certificate of occupancy for which escrow moneys are being deposited, the applicant shall obtain and file with the enforcing officer, prior to obtaining the certificate of occupancy, a notarized statement from the purchaser(s) of the premise authorizing the enforcing officer to install the improvements at the end of the nine (9) month period in the event the improvements have not been installed properly by the developer.

#### F. ISSUANCE OF BUILDING PERMITS FOR UNAPPROVED LOTS

In accordance with <u>Tennessee Code Annotated</u> 13-4-308, no building permit shall be issued for any lot within the Town of Somerville that does not have access from a street that has been accepted or opened as, or otherwise received the legal status of, a public street *or unless* such street shall correspond in its lines and location with a street shown on an approved subdivision plat.

# **ARTICLE V**

# GENERAL REQUIREMENTS AND STANDARDS OF DESIGN

# A. GENERAL REQUIREMENTS

# 1. General Design Concepts

Land Subdivision design is a compromise among competing and often conflicting objectives. Users of these regulations should recognize that land subdivision is far more than a means of marketing land; it is primarily the first step in the process of building a community. Once land has been divided into lots, streets established, utilities installed and buildings constructed, correction of defects is costly and difficult. Moreover, the development pattern is permanently ingrained upon the community and unlikely to be changed. Ultimately, subdivided land becomes a public responsibility requiring the maintenance of improvements and the provisions of public services. Additionally, for the sake of future owners and the community, subdivided land should not only be presently marketable, but should remain competitive with future developments, thereby presenting a stable and liquid investment. Therefore, the interests of the public, the developer, and future owners are served by adherence to sound concepts and standards of design. To achieve the desired objectives, all subdivisions within the Town of Somerville must conform to the following four (4) basic design concepts:

#### a. External Factors

Subdivision design must provide for external factors of community wide concern including the proper extension of major streets, extensions of utilities, preservation of major drainage channels and of related flood lands, and the reservation of needed school and park sites. Additional external factors to be considered include proximity to local, community, and regional shopping centers; to places of employment; to educational and recreational facilities; and to public transportation.

#### b. Land Use

Subdivision design must be related to proposed and existing land uses. Layout of a subdivision is inseparable from the use to which the land is to be put. Moreover, adjacent land use patterns must be considered. Some uses, such as parks, certain institutional uses, and bodies of surface water, may be used in the design to create value. Others, such as railroads, power lines and associated easements, poorly subdivided lands, and unsightly strip commercial developments, may require special design techniques to minimize their deprecatory effect on property values.

#### c. Natural Environment

Subdivision design must give due consideration to the natural environment. Areas of natural beauty, such as fine stands of trees and prominent terrain, should be conserved by the design. Low areas subject to flooding or areas of unsuitable soil or ground water conditions should not be put to residential use.

#### d. Internal Details

Subdivision design must give attention to internal design details including the proper layout of the streets, utilities needed open space and lost and adjustment of the design to topography and soil capabilities of the land. A major aspect of internal detailing is careful attention to drainage.

# 2. Conformance to Applicable Rules and Regulations

All sanitary sewer, water, gas, electric and roadway facilities which connect to, or will be dedicated to, the Authority's existing infrastructure shall be designed in accordance with all criteria established herein. Also, all materials, construction, and testing of such facilities shall be in accordance with the Standard Utility Specifications, regardless of whether such facilities will be dedicated to the Authority and therefore, shall be subject to inspection by the Authority as it deems necessary to insure the requirements contained herein are met. In addition to the requirements established in these Municipal Subdivision Regulations, all subdivision plats shall comply with all applicable laws, ordinances, resolutions, rules, or regulations, including, but not limited to:

- a. All applicable provisions of Tennessee Law, regulations, or policy.
- b. Any Zoning Ordinance, any Building and Housing Codes, and all other applicable laws or policies of the Planning Commission.
- c. The Standard Utility Specifications and the design and construction standards contained therein.
- d. The adopted General Plan and Major Road (public way) Plan.
- e. The rules of the county health department and the Tennessee Department of Environment and Conservation.
- f. The rules, as applicable, of the Federal Highway Administration or Tennessee Department of Transportation, if the subdivision or any lot contained therein abuts a non-local highway.
- g. The standards and regulations adopted by all other boards, commissions, and agencies of the Planning Commission, where applicable.

Plat approval may be withheld if a subdivision is not in conformity with the above rules or with the provisions set forth in Article VI of these regulations.

#### 3. Self-imposed Restrictions

If the owner places restrictions on any of the land contained in the subdivision greater than those required by any Zoning Ordinance or these regulations, such restrictions or reference thereto shall be recorded with the County Registrar on a separate form, along with the Final Plat in the Office of the County Registrar.

#### 4. Character of the Land

Land which the Planning Commission finds to be unsuitable for subdivision or development due to flooding, improper drainage, steep slopes, rock formations, adverse earth formations or topography, utility easements, or other features which would be harmful to the safety, health, and general welfare of inhabitants of the land and surrounding areas shall not be subdivided or developed unless adequate methods are formulated by the developer and approved by the Planning Commission, upon recommendation of any staff assistant serving the Planning Commission and/or other governmental representative, if any, to solve the problems created by the unsuitable land conditions. Such land shall be set aside for such uses as will not involve such a danger.

Where protection against flood damage is necessary, in the opinion of the Planning Commission, flood-damage protection techniques may include, as deemed appropriate by the Planning Commission, any of the following:

- a. The imposition of any surety and deed restrictions enforceable by the Planning Commission to regulate the future type and design of uses within the flood-prone areas.
- b. Flood protection measures designed so as not to increase, either individually or collectively, flood flows, height, duration, or damages, and so as not to infringe upon the regulatory floodway.
- c. Installation of flood warning systems.
- d. The use of fill, dikes, levees, and other protective measures.
- e. The use of flood proofing measures, which may include:
  - (1) Anchorage to resist flotation and lateral movement.
  - (2) Installation of watertight doors, bulkheads, shutters, or other similar methods of closure.
  - (3) Reinforcement of walls to resist water pressures.
  - (4) Use of paints, membranes, or mortars to reduce seepage through walls.
  - (5) Addition of mass or weight to structures to resist flotation.
  - (6) Installation of pumps to lower water levels in structures.
  - (7) Construction of water supply and waste treatment systems so as to prevent the entrance of or contamination of flood waters.
  - (8) Installation of pumps or comparable facilities for subsurface drainage systems to relieve external foundation wall and basement flood pressures.
  - (9) Building design and construction to resist rupture or collapse caused by water pressure or floating debris.
  - (10) Installation of valves or controls on sanitary and storm drains which permit the drains to be closed to prevent backup of sewage and storm water into buildings or structures.
  - (11) Location and installation of all electrical equipment, circuits, and appliances so that they are protected from inundation by the regulatory flood.
  - (12) Location of storage facilities for chemicals, explosives, buoyant material, flammable liquids, or other toxic materials which would be hazardous to the public health, safety, and welfare at or above the regulatory flood protection elevation, or design of such facilities to prevent flotation of storage containers or damage to storage containers which could result in the escape of toxic materials.

The acceptability of any flood protection methods formulated by the subdivider or his agent shall be determined by the Planning Commission.

All such flood protection measures shall be designed so as not to increase, either individually or collectively, flood flows, heights, duration, or damages so as not to infringe upon the regulatory floodway.

# 5. Policy on Flood-Prone Areas

In determining the appropriateness of land subdivision at any site containing a flood-prone area, the Planning Commission, in reviewing any plat, shall consider:

- a. The danger to life and property due to the increased flood heights or velocities, either potential or actual, caused by subdivision fill, roads, and intended uses.
- b. The danger that intended uses or improvements may be swept onto other lands or downstream to the injury of others.
- c. The adequacy of proposed water supply, sanitation, and drainage systems, and the ability of these systems to function under flood conditions.
- d. The susceptibility of the proposed facility and its contents to flood damage and the effect of such damage upon the individual owner.
- e. The importance of the services provided by the proposed facility to the community at large.
- f. The requirements of the subdivision for a waterfront location.
- g. The availability of alternative locations not subject to flooding for the proposed subdivision and land uses.
- h. The compatibility of the proposed uses with existing development or development anticipated in the foreseeable future.
- i. The relationship of the proposed subdivision to the Land Development Plan and the floodplain management program for the area.
- j. The safety of access to the property for emergency vehicles in times of flood.
- k. The expected heights, duration, velocity, rate of rise, and sediment transport of the floodwaters expected at the site.
- 1. The costs of providing governmental services during and after flood conditions, including maintenance and repair of public utilities and facilities such as sewer, gas, electrical, and water systems, public ways, and bridges.
- m. The effect of the proposed subdivision upon the Planning Commission's participation in the National Flood Insurance Program, if such Planning Commission is, or elects to be, in the program.

No subdivision or part thereof shall be approved by the Planning Commission if proposed levees, fills, structures, or other features within the subdivision will individually or collectively, increase flood flows, heights, duration, or damages. The regulatory limits (the one hundred (100) year flood level) shall be determined from the latest approved flood study for the jurisdictional area, and any subsequent revisions thereto. Specific engineering studies are to be formulated by the developer in those areas in which flood data are not currently available, if deemed necessary by the Planning Commission.

In any instance in which the Planning Commission determines that a proposed subdivision may affect the flood height, velocity, or duration in any flood-prone area outside its jurisdiction, the commission shall take all actions necessary and proper to ensure the coordinated review of the development with the appropriate governmental agencies of the affected area.

In approving plans for subdivision of land containing flood-prone areas, the Planning Commission shall ensure that development will proceed in such a way that property lying within any floodway, as defined by these regulations, will be maintained in a manner as prescribed by any Zoning Ordinance. The Planning Commission shall also ensure that development within any floodway fringe area (within the one hundred (100) year flood level) will be protected adequately against potential flood hazards by the methods prescribed in Article V of these regulations.

The Planning Commission shall disapprove the subdivision of any land containing a flood-prone area when the commission determines that subdivision plans are not consistent with the policy stated in this section.

### 6. Subdivision Name

The proposed name of the subdivision shall not duplicate or too closely approximate phonetically the name of any other subdivision in the area covered by these regulations. The Planning Commission shall have authority to designate the name of the subdivision which shall be determined at sketch or Preliminary Plat approval.

#### B. LOT LAYOUT

In general, all lots within a subdivision shall have about the same area. Minimum lot areas and frontages are specified in the Somerville Municipal Zoning Ordinance, however, a subdivision plan should not be predicated solely on producing a maximum density. The lot layout plan should give balanced consideration to the natural topography of the tract being subdivided, to the conservation and preservation of the natural environment, to the provision of adequate open space, to the enhancement of the character and beauty of the community, to the optimization of lot density, to improvements ratio, and to the protection of life and property.

# 1. Adequate Building Sites

Each lot shall contain a building site not subject to flooding or other hazards and such site shall be outside the limits of any easements, rights-of-way, building lines, side yards, rear yards and front yards as defined in this document or the Somerville Municipal Zoning Ordinance.

#### 2. Arrangement of Lots

Where practical, side lot lines shall be at right angles to straight street lines and radial to curved street lines. Each lot shall front on a public street or road which has a right-of-way width of not less than fifty (50) feet. Where lots abut on an arterial street, a marginal access street, or have double frontage, acceptable arrangements shall be made to control ingress and egress onto such streets from the individual lots.

#### 3. Minimum Size of Lots

The size, shape and orientation of lots or buildings sites shall be as the Planning Commission deems appropriate for the intended use and topography of the site, for adjoining land uses, and for the protection of life and property.

- a. The minimum area and dimensions of residential lots shall be as specified by the Somerville Municipal Zoning Ordinance.
- b. The minimum area and dimensions of office, commercial and industrial tracts shall be as specified by the Somerville Municipal Zoning Ordinance and such tract shall also provide adequate space for the off-street service and parking facilities, landscaping and screening required by the type of use and proposed development.

# 4. Building Setback and Yard Requirements

- a. All lots or tracts shall have at least the minimum front, side and rear yard that is required by the Zoning Ordinance. To accommodate site peculiar conditions, such as side yard drainage, the Planning Commission may require increasing the yard requirements for a given lot or tract. In the absence of zoning the minimum front yard setback shall be 25 feet
- b. In the case of electrical transmission lines where easement widths are not definitely established, there shall be a minimum building setback line from the center of the transmission line as follows:

<b>VOLTAGE LINE</b>	MINIMUM BUILDING SETBACK
46 KV	37.5 feet
69 KV	50 feet
161 KV	75 feet

#### 5. Large Tracts or Parcels

Where land is subdivided into larger parcels than ordinary building sites, such parcels shall be arranged to allow for future opening of streets and for logical re-subdivision. In no case shall this be construed to allow the creation of severed parcels.

# 6. Lot Drainage and Grading

Where possible, lots shall drain toward the street or toward both the street and the rear lot lines. In case of drainage to the rear lot line, lateral drainage along rear lot lines shall be required, necessitating careful attention to grading. Where required by the topography, side yard drainage may be required, in which case it may be necessary to increase the minimum side yard requirements. Terracing of lots, particularly in residential subdivisions, shall be avoided unless essential for erosion control or to reduce the velocity of runoff.

#### C. BLOCKS

Blocks configuration within a subdivision is essentially determined by the street layout; hence, it must provide safe and sufficient vehicular and pedestrian circulation.

#### 1. Block Length

Blocks shall be not less than four hundred (400) feet nor more than twelve hundred (1200) feet in length measured centerline to centerline of street, except as the Planning Commission may deem necessary to secure efficient use of the land or desired features of street pattern. The Planning Commission may require one (1) or more public cross walks

of not less than ten (10) feet in width extending entirely across the block at locations deemed necessary.

#### 2. Block Width

Blocks shall be wide enough to allow two (2) rows of lots, except where double frontage or open space is provided or required, or where prevented by topography or other physical conditions of the side. In such cases, the Planning Commission may permit a single row of lots.

# D. PUBLIC WAYS

# 1. General Standards of Design

All projects shall be designed in accordance with criteria set forth in the latest revision of the American Association of State Highway and Transportation Officials (AASHTO) publication "A Policy on Geometric Design of Highways and Streets", the latest revision of the Federal Highway Administration (FHWA) publication "Manual on Uniform Traffic Control Devices (MUTCD)", criteria identified within this document, the Standard Utility Specifications and/or by Tennessee Department of Transportation.

# 2. Frontage on Improved Public Ways

No subdivision shall be approved unless the area to be subdivided shall meet the requirements for access as set forth in this article and Article VI of these regulations. If any new street construction or improvements to existing streets are required, such improvements shall be approved and publicly dedicated as provided for in these regulations. Any new street or required improvement to a public way must be suitably improved to the standards required by the Municipal Subdivision Regulations and the Standard Utility Specifications or be bonded by a surety instrument / performance bond as required under these regulations. All roads must adhere to the required right-of-way widths of this article and the Major Road Plan.

#### 3. Grading and Improvement Plan

Public ways shall be graded and improved to conform to the standards required by the Municipal Subdivision Regulations and the Standard Utility Specifications and shall be approved as to design and specification by the appropriate governmental representative in accordance with the specifications required herein. No surface shall be applied to the base of any proposed public way prior to the approval of the Final Plat of the subdivision or of the final approval of any section of the subdivision in question without having been properly inspected.

# 4. <u>Improvements in Floodprone Areas</u>

The finished elevation of proposed public ways subject to flood shall be no more than one foot below the regulatory flood protection elevation. The Planning Commission may require profiles and elevations of public ways to determine compliance with this requirement. All drainage structures shall be sufficient to discharge flood flows without increasing flood height. Where fill is used to bring the finished elevation of any public way to the required elevation, such fill shall not encroach upon a floodway, and the fill shall be protected against erosion by rip-rap, vegetative cover, or other methods deemed acceptable by the Planning Commission.

#### 5. Private Streets

Where the ownership, control and maintenance of any street is proposed to remain in private ownership such streets shall be constructed to the design and construction standards for public ways as herein provided. A permanent access easement over such streets shall be provided to each and every parcel or lot which is to gain access therefrom. All such private improvements shall be maintained by the developer/owner or by a legally established homeowners' association or other similar group approved by the Planning Commission. The legal documents establishing ownership and maintenance of the easement shall be submitted with the Final Plat for review and approval and shall be recorded with the Final Plat.

# 6. <u>Design Criteria</u>

The street pattern shall be based upon the following general design criteria:

- 1) Provide for adequate vehicular access to all properties within the development.
- 2) Provide street connections to adjacent properties to ensure adequate traffic circulation within the general area.
- 3) Provide a local residential street system which discourages through traffic and provides adequate access for fire, police, and other emergency vehicles.
- 4) Provide a sufficient number of continuous streets and major thoroughfares, adequately sized to accommodate the present and future traffic demands of an area.
- 5) Provide principal and minor arterials in accordance with the Major Road Plan.
- 6) All public ways shall be arranged so as to obtain as many of the building sites as possible at or above the grades of the public ways. Grades of public ways shall conform as closely as possible to the original topography.
- 7) All public ways shall be properly integrated with the existing and proposed system of public ways and dedicated rights-of-way as established on the Major Road Plan or the Land Development Plan.
- 8) All public ways shall be properly related to special traffic generators, such as industries, business districts, schools, churches, and shopping areas or centers; to population densities; and to the pattern of existing and proposed land use.
- 9) Minor public ways shall be laid out to conform as much as possible to the topography; to discourage use by through traffic; to permit efficient drainage and utility systems; and to require the minimum ways necessary to provide convenient and safe access to property.
- 10) The use of curvilinear streets, cul-de-sac, or "U"-shaped streets shall be encouraged where such use will result in a more desirable layout.
- 11) Proposed public ways shall be extended to the boundary lines of the tract to be subdivided, unless prevented by topography or other physical conditions or unless, in the opinion of the Planning Commission, such extension is not necessary or desirable for the coordination of the subdivision design with the existing layout or the most advantageous future development of adjacent tracts.
- 12) In business and industrial developments, public ways and other access routes shall be planned in connection with the grouping of buildings, location of rail facilities,

and the provision of alleys, truck loading and maneuvering areas, and walks and parking areas, so as to minimize conflict of movement between the various types of traffic, including pedestrian traffic.

# 7. Classification of Public Ways

- a) <u>Major Arterial</u> Primary function is to accommodate regional through traffic. Major arterials emphasize mobility over land access. These facilities have relatively long trip lengths at moderate to high operating speeds with the highest traffic volumes.
- b) Minor Arterial Primary function is to accommodate local/regional through traffic, to connect communities, and to provide access from regional roads to lower standard roads. These facilities generally interconnect with and augment major arterial routes at moderate operating speeds with less stringent access limitations.
- c) <u>Major Collector</u> Primary function is to accommodate local traffic and to provide access to local streets and adjacent properties. These facilities collect and distribute moderate amounts of traffic between arterial streets and local roads at moderate to low operating speeds. Some major collectors have sufficient traffic volumes to support signalized intersections.
- d) Minor/Neighborhood Collector Primary function is to accommodate local traffic and to provide access to local streets and adjacent properties. These facilities collect and distribute moderate amounts of traffic between arterials, major collectors and local/ residential streets at relatively low operating speeds. These facilities provide easy movement within neighborhoods and channel neighborhood trips onto the arterial street system.
- e) <u>Local/Residential Street</u> Primary function is to provide direct access to adjacent properties and connections to the higher order classified roadways within residential neighborhoods. These facilities have low traffic volumes, low operating speeds and short trip lengths.

# 8. Access and Circulation

- a. <u>Intersections</u> Arterials should intersect with other arterials and collector roads. Minor / residential streets intersecting arterials shall be discouraged. Intersections of minor / residential streets with limited access roads shall not be permitted.
- b. <u>Arterials</u> Limited access roads and arterials, shall be designated according to the most recently adopted Major Road Plan.
- c. <u>Collectors</u> Any street which serves or is expected to serve over two hundred (200) dwelling units shall be designated as a collector. Streets serving over six hundred (600) dwelling units at any density shall be designated as major collector.
- d. <u>Number of Access Points</u> Residential developments with more than 50 lots or dwelling units shall have at least two separate points of public road access. Developments with two hundred (200) lots or dwelling units shall have at least three separate points of public road access.

#### 9. Design Speed

a) Local/Residential

Design	Design	
ADT (veh/day)	Speed (MPH)	
<50	20	
50-400	30	
>400	40	

#### b) Collector

Design	Design	
ADT (veh/day)	Speed (MPH)	
<400	30	
400-2,000	40	
>2,000	50	

#### c) Arterial

Design	Design	
ADT (veh/day)	Speed (MPH)	
<2,000	40	
2,000-4,000	50	
>4,000	60	

#### 10 Right-of-way Widths

The minimum width of right-of-way, measured from lot line to lot line, shall be as required by the Major Road Plan, or if not shown on such plan, shall be not less than listed below for typical streets (i.e. two lane, curb and gutter, etc.). Additional right-of-way shall be required where necessary to provide adequate access and/or service to proposed and planned developments. All medians shall be a minimum width of fourteen feet in addition to other right-of-way requirements.

a.	Major	72 feet
b.	Minor Arterial	60 feet
c.	Major Collector Street	60 feet
d.	Minor/Neighborhood Collector Street	50 feet
e	Local/Residential Street	50 feet

In cases where topography or other physical conditions make a street of the minimum required width impracticable, the Planning Commission may modify the above requirements by not more than ten (10%) percent of the specified widths. In no case shall the street widths be modified solely for the purpose of increasing the area of marketable land, nor to accommodate a land use which might otherwise be inappropriate

# 11. Additional Width on Existing Streets

Subdivisions abutting on existing streets shall dedicate additional right-of-way to meet width requirements established by the Major Road Plan, or if not shown on such plan, shall be not less than listed above for typical streets (i.e. two lane, curb and gutter, etc.). Additional right-of-way shall be required where necessary to provide adequate access and/or service to proposed and planned developments.

- a. The entire right-of-way and improvements shall be provided where any part of the subdivision is on both sides of the existing street.
- b. Where the subdivision is located only on one side of an existing street, one-half (1/2) of the required improvements of the right-of-way measured, from the center line of the existing right-of-way, shall be provided.
- c. A non-residential subdivision abutting and having access on a residential street shall provide the total additional right-of-way required for a collector street.
- d. Where subdivision development requires an existing street be cut down for proper sight distance and the subdivision is on one side of the street, the developer shall improve the entire road.

#### 12. Access Limitations

a. <u>Limited Access Roadway</u> - Where a subdivision abuts a proposed or existing limited access road, all right-of-vehicular access to such road shall be conveyed to the Town including existing points of access. If no other means of access to the subdivision is available, a frontage road shall be provided along the entire frontage. A temporary access from the frontage road to the limited access arterial road may be permitted, but such access shall be terminated when the frontage road is further extended or is connected to another public street. Frontage roads shall meet the requirements of the appropriate street classification for the development being served, except that sidewalks are not required on the side of the street nearer the limited access facility.

#### b. Arterials

- (1) <u>Access Limitation</u> Where a subdivision abuts an existing or proposed arterial, double frontage lots with no access to the arterial, lots with rear service drives, common access drives, or other treatment may be required.
- (2) <u>Residential Driveways</u> Driveways should not be permitted on existing or proposed arterials. Where this requirement cannot be met, shared or common driveways may be required. All driveways shall be designed to provide egress in a forward motion.
- c. <u>Double Frontage and Corner Lots</u> Where lots have frontage on two (2) streets, a conveyance of vehicular access on the street carrying or expected to carry the lesser traffic volume may be required.

# 13. Street Alignment and Grades

In setting the alignment and grades for streets, due consideration shall be given to storm drainage. In general, the depth of flow in gutters and the allowable spread of water shall be consistent with the functional classification of the street. Arterial streets shall be designed to remain virtually free of water. Deeper flows and wider spreads may be tolerated on collector and land access streets. Street alignment and grades shall be designed so that, during severe rainfall events, the collector and land access streets can serve as open channels supplementary to the minor, normally piped, storm drainage system without flooding adjoining lots or building sites; therefore, mid-block sags in street grades are to be avoided and grades are to be set so as to generally parallel storm sewer gradients. During frequent normal rainfall events, appreciable runoff shall not be

permitted to flow across intersections. The rate of flow for runoff contained on streets shall not normally exceed ten (10) feet per second.

# 14. Sight Distance

Sight distance along streets and at intersections shall not be less than the minimum horizontal and vertical distances as specified in the current edition of "<u>A Policy on Geometric Design of Highways and Streets</u>", AASHTO, for the class of street under consideration.

# 15. <u>Horizontal and Vertical Geo</u>metry

- a. All horizontal and vertical design shall be in accordance with the current edition of "A Policy on Geometric Design of Highways and Streets", AASHTO.
- b. The maximum grades (%) shall not exceed the following:

Arterial ...... 6%

<u>NOTE</u>: The maximum grade for local/residential may be increased if necessary to lessen environmental impacts, provided all other design criteria are satisfied. This increase must be approved by the Town of Somerville.

- c. In setting the alignment and grades for streets, due consideration shall be given to storm drainage. In general, the depth of flow in gutters and the allowable spread of water shall be consistent with the functional classification of the street. Arterial streets shall be designed to remain virtually free of water. Deeper flows and wider spreads may be tolerated on collector and land access streets. Street alignment and grades shall be designed so that, during severe rainfall events, the collector and land access streets can serve as open channels supplementary to the minor, normally piped, storm drainage system without flooding adjoining lots or building sites; therefore, mid-block sags in street grades are to be avoided and grades are to be set so as to generally parallel storm sewer gradients. During frequent normal rainfall events, appreciable runoff shall not be permitted to flow across intersections. The rate of flow for runoff contained on streets shall not normally exceed ten (10) feet per second.
- d. Minimum grades on all roads shall be one-half of a percent (0.5%).
- e. In general, the residential/neighborhood streets shall not have any super-elevation.
- f. The normal crown or cross-slope of all streets shall be 0.02 ft/ft.

#### 16. Cul-de-Sac or Turnarounds

- a. Cul-de-sac and turnaround shall be designed to accommodate emergency and service vehicles.
- b. Cul-de-sac or turnaround may not be required for streets shorter than 200', where emergency and service vehicles are able to back out.
- c. The maximum length of streets leading to a cul-de-sac or turnaround shall be 1,000'.

d. Minimum radii for residential classifications shall be 30' and industrial classifications shall be 50'.

#### 17. Intersections

- a. Intersecting streets should meet at a ninety (90) degree angle. Where this is restrictive, due to obstacles, the intersecting streets may have a centerline angle of not less than seventy-five (75) degrees.
- b. Intersection sight distance shall not be less than the distances specified or calculated according to the current edition of "A Policy on Geometric Design of Highways and Streets", AASHTO.
- c. Offset T-Intersections: The centerline to centerline distance between offset T-type intersections shall be at least 150' along local streets and at least 300' along all other classified roadways.
- d. All distances listed are minimum distances only. The actual required distance shall be determined by traffic analysis of the intersection locations and traffic volumes at each intersection.

#### 18. Pavement Design

- a. Pavement design shall be completed based on the design traffic volumes (ADT) for a specific facility.
- b. For subgrade or base, a geotech engineer shall evaluate the necessity of a subgrade treatment and determine the appropriate method as identified in TDOT Standard Specifications. Any use of these alternative methods must meet TDOT Standards.
- c. Typical paving sections are shown on the standard drawings contained in the Town of Somerville Standard Design Specifications.

#### 19. Reserve Strips

There shall be no reserve strips controlling access to streets, except were the control of such strips is definitely placed with the Town under conditions approved by the Planning Commission.

#### 20. Street Names

Proposed streets which are obviously in alignment with other streets already existing and named shall bear the names of the existing streets. In no case shall the name for a proposed street duplicate an existing street name irrespective of the suffix used, i.e., street, avenue, boulevard, drive, parkway, cove, court, or place. Street names shall be approved by the Planning Commission. Street name changing is discouraged unless a redrawn Construction Plan is submitted.

#### 21. Arrangement of Continuing and Dead-End Public Ways

a. <u>Arrangement of Continuing Public Ways</u> -- The arrangement of public ways shall provide for the continuation of major public ways between adjacent properties when such continuation is necessary for convenient movement of traffic, effective fire protection, efficient provisions of utilities, and when such continuation is in accordance with the Major Road Plan. If the adjacent property is undeveloped and the public way must be a dead-end public way temporarily, the right-of-way shall be extended to the property line. A temporary cul-de-sac, temporary T-, or L-shaped

turnabout shall be provided on all temporary dead-end pubic ways as required in the following turnabout standards, with a notation on the subdivision plat that land outside the normal public way right-of-way shall revert to abutting property owners whenever the public way is continued.

b. <u>Dead-End Public Ways</u> -- Where a public way does not extend beyond the boundary of the subdivision and its continuation is not required by the Planning Commission for access to adjoining property, its terminus shall normally not be nearer to such boundary than fifty (50) feet. However, the Planning Commission may require the reservation of an appropriate easement to accommodate drainage facilities, pedestrian traffic, or utilities. A cul-de-sac turnabout shall be provided at the end of a dead-end public way in accordance with the design standards of these regulations and the Standard Utility Specifications, latest edition.

For greater convenience to traffic and more effective police and fire protection, permanent dead-end public ways shall, in general, be limited to a maximum length of one thousand (1000') feet. Cul de sac or turnaround may not be required for dead end streets less than two hundred feet (200') in length, where emergency and service vehicles are able to back out.

# 22. Right-of-Way Width Dedication on Existing Public Ways

Where a subdivision adjoins an existing narrow public way or where the Major Road Plan or any zoning setback provisions indicate plans for realignment or widening of a public way that would require use of some of the land in the subdivision, the subdivider shall be required to dedicate, at his expense, areas for widening or realigning such public way as set forth below:

- a. The entire right-of-way shall be provided where any part of the subdivision is on both sides of the existing public way; or
- b. When the subdivision is located on only one side of an existing public way, one-half (1/2) of the required right-of-way, measured from the center line of the existing pavement, shall be provided.

#### 23. Public Way Surfacing and Improvements

After underground utilities have been installed, the subdivider shall construct curbs with gutters, and shall surface or cause to be surfaced public ways to the widths prescribed in these regulations.

No public way shall be surfaced until approval of the Construction Plan has been obtained. Surfacing shall be of such character as is suitable for the expected traffic. Types and methods of paving shall be in accordance with the specifications of the Standard Utility Specifications, latest edition, and in no event shall such construction be below the standards set forth in those specifications. Adequate provisions shall be made for culverts, drains and bridges, as required.

#### E. DRAINAGE AND STORM SEWERS

#### 1. General Requirements

The Planning Commission shall not approve any plat of a subdivision which does not make adequate provisions for storm water or floodwater run-off channels or basins. The storm water drainage system shall be separate and independent from any sanitary sewer system and shall be designed to prevent flooding of property by storm events having a specified return period.

# 2. Nature of Storm Water Facilities

# a. Location

The subdivider may be required by the Planning Commission to transport by pipe or open ditch any spring or surface water that may exist prior to or as a result of the subdivision. Such drainage facilities shall be located in the public way right-of-way, where feasible, or in perpetual unobstructed easements of appropriate width and shall be constructed in accordance with the construction specifications contained in these regulations and the Standard Utility Specifications, latest edition.

# b. Accessibility to Public Storm Sewers

- (1) Where a public storm sewer is accessible, the developer shall install storm sewer facilities, or if no outlets are within a reasonable distance, adequate provision shall be made for the disposal of storm waters, subject to the specifications of the appropriate governmental representative. Inspection of facilities shall be conducted to assure compliance.
- (2) If a connection to a public storm sewer will be provided eventually, as determined by the Planning Commission, the subdivider shall make arrangements for future storm water disposal by a public system at the time the Plat receives final approval. Provisions for such connection shall be incorporated by inclusion in the surety instrument / performance bond required for the Final Plat.

# c. Accommodation of Upstream Drainage Areas

A culvert or other drainage facility shall in each case be large enough to accommodate potential runoff from its entire upstream drainage area, whether inside or outside the subdivision. Necessary facilities shall be designed based on the maximum potential watershed development permitted by any Zoning Ordinance.

# d. Effect on Downstream Drainage Areas

The Planning Commission also shall study the effect of each subdivision on existing downstream drainage facilities outside the area of the subdivision. Where it is anticipated that the additional runoff incident to the development of the subdivision will overload an existing downstream drainage facility, the Planning Commission may withhold approval of the subdivision until provision has been made for adequate improvement of such drainage facilities in such sum as the Planning Commission shall determine. No subdivision shall be approved unless adequate drainage will be provided to an adequate drainage watercourse or facility.

# e. Areas of Poor Drainage

Whenever a plat is submitted for an area which is subject to flooding, the Planning Commission may approve such subdivision; provided, that the applicant fills the affected floodway fringe area of said subdivision to place public way elevations at no more than twelve (12) inches below the regulatory flood elevation and first floor elevations (including basements) at no less than one (1) foot above the regulatory flood elevation. The plat of such subdivision shall provide for a floodway along the bank of any stream or watercourse of width sufficient to contain or move the water of the regulatory flood, and no fill shall be placed in the floodway; neither shall any building nor flood-restrictive structure be erected or placed therein. The boundaries of the floodway and floodway fringe area, and the regulatory flood elevation, shall be determined by the Planning Commission based upon the review specified in these regulations and the submission of flood data in a Construction Plan as specified in these regulations.

# f. Floodplain Areas

The Planning Commission may when it deems it necessary for the health, safety, or welfare of the present and future population of the area or necessary to the conservation of water, drainage, and sanitary facilities, prohibit the subdivision of any portion of the property which lies within the floodplain of any stream or drainage course. The regulatory floodway shall be preserved from any and all destruction or damage resulting from clearing, grading, or dumping of earth, waste material, or stumps. Any subdivision which contains flood-prone land shall be subject to the special provisions set forth in these regulations.

# 3. <u>Dedication of Drainage Easements</u>

#### a. General Requirements

Where a subdivision is traversed by a watercourse, drainage way, channel, or stream, there shall be provided a storm water easement or drainage right-of-way conforming substantially to the lines of such watercourse and of such width and construction as will be adequate.

# b. Drainage Easements

- (1) Where topography or other conditions are such as to make impracticable the inclusion of drainage facilities within the right-of-way of a public way, perpetual unobstructed easements at least ten (10) feet in width for such facilities shall be provided across property outside the public way lines and with satisfactory access to public ways. All easements shall be indicated on the Preliminary Plat, Construction Plan and Final Plat. Drainage easements shall be carried from the public way to a natural watercourse or to other drainage facilities.
- (2) When a new drainage system is to be constructed which will carry water across private land outside the subdivision, appropriate drainage rights must be secured and indicated on the plat.
- (3) The applicant shall dedicate, when required by the Planning Commission, either in fee, or by drainage or conservation easement, the land on both sides of an existing watercourse to a distance to be determined by the Planning Commission.

(4) Along watercourses, low-lying lands within any floodway, whether or not included in areas for dedication, shall be preserved and retained in their natural state as drainage ways.

# 4. <u>Ditching, Concrete Ditch Paving, Culverts and Storm Drains</u>

The design and construction details of drainage facilities shall be in accordance with the provisions of these regulations and the Standard Utility Specifications, latest edition. The design and construction details of all such facilities shall be approved by the Town Engineer.

# 5. Design Criteria for Storm Water Drainage Facilities

- a. All storm drainage shall be designed in accordance with these criteria, specifications contained in other sections, and detailed in the latest edition of the Tennessee Department of Transportation (TDOT) Design Division Drainage Manual.
- b. An adequate drainage system shall be provided and properly installed to provide adequate drainage of all surface water. This is applicable but is not limited to the following activities:
  - 1) Altering, rerouting, deepening, widening, obstructing, or changing in any way an existing drainage system.
  - 2) Development for: residential or other subdivisions; commercial, institutional, industrial, utility or other activities.
  - 3) Excavating, filling, grading, draining, or paving lots.
  - 4) Commencing any other development which may: significantly increase or decrease the rate and/or quantity of surface water runoff; degrade the quality of water.
  - 5) Other improvement, demolition, or construction activity that may create situations such as earth/mud slides, rock falls, slides, erosion/siltation, and/or the destabilization of karst terrain.
- c. It is the responsibility of the developer or property owner to provide the Authority with a State approved Storm Water Pollution Prevention Plan (SWPPP) prior to any construction activities.
- d. It is the responsibility of the developer or property owner to pick up or acceptably handle the storm water runoff as it flows onto the property from the watershed above and conduct it to an adequate drainage outfall at the property line at the lower elevation. The outfall must be sufficient capacity to receive the runoff without deterioration of the downstream drainage way. All storm drainage systems shall:
  - 1) Account for both onsite and offsite storm water.
  - 2) Maintain natural drainage divides.
  - 3) Convey storm water to a stream, channel, natural drainage way, or other existing facility at admissible velocities and existing location.
  - 4) Ensure the design will not adversely affect adjacent or neighboring properties.
  - 5) Utilize energy dispersion systems where flows will be of sufficient velocities to cause erosion or other damage.

- e. Storm sewer systems shall be designed to prevent flooding of property of all classes by storm events having a specified return period.
- f. A professional engineer registered to practice in the State of Tennessee is required to design the storm water system. The plans shall contain, as a minimum the following items:
  - 1) Total land area.
  - 2) Existing and proposed topography of existing land and impervious areas shown in a maximum of two (2) foot intervals.
  - 3) Elevations of all existing and proposed streets, alleys, utilities, sanitary and storm water sewers, and existing buildings and structures.
  - 4) All existing and proposed impervious areas.
  - 5) Natural or artificial watercourses.
  - 6) Limits of flood plains (if applicable).
  - 7) Existing and proposed slopes, terraces, or retaining walls
  - 8) All existing and proposed storm water drainage structures or features.
  - 9) All storm water structures and features immediately upstream and downstream of the site.
  - 10) Erosion and siltation control plans.
  - 11) Drainage calculations when required.
  - 12) Drainage easements when required.
- g. The potential storm water flows for the proposed development shall be determined by the Rational Method (for areas of <100 acres of development plus contributing watershed), the United States Department of Agriculture-Soil Conservation Service Technical Release 55 (TR-55) (for areas of >100 acres of development plus contributing watershed) or other acceptable method as detailed in the TDOT Design Division Drainage Manual.
- h. The rainfall intensity (frequency/duration) curve to be used in calculating peak flow using the Rational Method is in Memphis, TN curve (Refer to end of this section).
- i. The runoff coefficients used in the Rational Method shall be in the ranges of values show below:

	RUNOFF
VALUES OF RUNOFF COEFFICIENTS (C)	COEFFICIENT
FOR USE IN THE RATIONAL METHOD	(C)
RURAL AREAS	
Concrete or sheet asphalt pavement	0.8 - 0.9
Asphalt macadam pavement	0.6 - 0.8
Gravel roadways or shoulders	0.4 - 0.6
Bare earth	
Steep grassed areas (2:1)	0.5 - 0.7
Turf meadows	
Forested areas	
Cultivated fields	0.2 - 0.4
URBAN AREAS	
Flat residential, with about 30% of area impervious	0.40
Flat residential, with about 60% of area impervious	
Moderately steep residential, with about 50% of area imper	
Moderately steep developed area, with about 70% of area in	
Flat commercial/industrial, with about 90% of area impervi	•

<u>NOTES</u>: For flat slopes and/or permeable soil, use the lower values. For steep slopes and/or impermeable soils, use the higher values. For areas where there is a shallow bedrock surface, use the higher values. Sources: *Introduction to Highway Hydraulics Hydraulic Design Series Number 4*. FHWA. April 1997 by James D. Schall and Everitt V. Richardson. *Design of Roadside Channels – HDS 4*. FHWA. May 1965 by James K. Searcy.

j. Taken from TR-55, the 24-hour rainfall amounts for the different frequency storm events are listed below. These shall be used in the analysis and design of the storm water systems.

	24-hour
<b>Frequency</b>	Rainfall Amount
2 year	3.9 inches
5 year	4.8 inches
10 year	5.5 inches
25 year	6.3 inches
50 year	7.0 inches
100 year	7.7 inches

DINOPP

k. The following table shows the design frequency storms to be used each drainage system component:

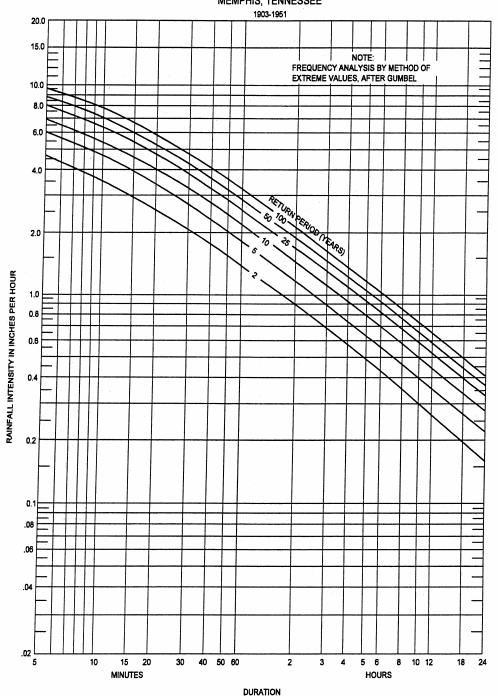
	Multilane Divided			
	Arterial	Arterial	Collector	Local
Inlets	50-yr.	10-yr.	10-yr.	10-yr.
Storm Sewer	50-yr.	10-yr.	10-yr.	10-yr.
Culverts	50-yr.	50-yr.	50-yr.	50-yr.
	check for	check for	check for	check for
	100-yr.	100-yr.	100-yr.	100-yr.
Ditches	50-yr.	10-yr.	10-yr.	10-yr.

50-year design frequency storm shall be used in roadway sag sections.

- 1. The roadway freeboard shall be determined by a 50-year design frequency storm with the design high water elevation at or below the bottom of the roadway subgrade.
- m. Storm water detention facilities shall be designed to detain storm runoff in excess of the predevelopment runoff. The detained runoff shall be discharged at no greater than the 10-year frequency flow rate associated with the predevelopment conditions. Overflow or bypass capability shall be designed for a 100-year frequency storm event.
- n. All driveway tile, laterals and cross drains are to be a minimum of 15 inch diameter pipe. The minimum size storm sewer pipe shall be 18 inches in diameter.
- o. The depth of flow in the gutter or along any curb must not exceed the depth of the curb at any intersection or along the roadway.
- p. When curb capacities are exceeded at a point, inlets shall be used intercept flow. In general, the greatest allowable spread on any facility is 8 feet, including gutter width, with the exception if the curb height is exceeded then the maximum spread shall be reduced as not to a depth greater than the curb height.
- q. The maximum spacing between two adjacent catch basins should not be greater than 400 feet.
- r. Cross drains and other pipe located under the pavement surface of any public street, alley, or public parking lot shall be made of reinforced concrete pipe (RCP) or Contech A-2000 pipe.
- s. Longitudinal storm water lines installed in the public right-of-way may be constructed of 14 gauge (minimum) corrugated metal pipe (CMP) or smooth interior high density polyethylene pipe (HDPE) or Contech A-2000 pipe providing they are installed a minimum of two (2) feet laterally from any public street pavement surface.
- t. Storm water pipe used under private driveways may be constructed of 14-gauge corrugated metal pipe (CMP), smooth interior high density polyethylene pipe (HDPE), Contech A-2000 pipe or reinforced concrete pipe (RCP). Each type of pipe shall conform to the minimum standards set forth in the TDOT Standard Specifications.

- u. An approved concrete headwall shall be installed on all exposed ends of drainage pipe installed under public streets, commercial entrances and private driveways where required by the Town of Somerville.
- v. Any run of pipe placed under the road or between lots with a length greater than 200 feet shall have junction boxes placed at a maximum of every 200 feet.
- w. All pipe and drainage structures are to be installed to the manufacturer specification and as a minimum to the TDOT minimum design standards.
- x. All manholes, castings, valves boxes, etc. which are located within the roadway, shall be finished to the elevation of the finished paving with any adjustments occurring prior to placing the final paving surface.
- y. All junction and connection structures shall have an approved manhole access.
- z. All storm drainage systems shall be designed to maintain a minimum velocity of flow of 3 ft/s and a maximum velocity of 15 ft/s when flowing full.
  - aa. All storm drainage pipe shall have a minimum cover of 12 inches.
  - ab. All storm drainage calculations shall be submitted as part of the approval process.

# RAINFALL INTENSITY-DURATION-FREQUENCY CURVES MEMPHIS, TENNESSEE



NOTE: Tc = 5 MINUTES IS A MINIMUM VALUE TO USE IN ALL CASES

#### F. WATER FACILITIES

# 1. General Requirements

- a. The developer shall extend a water supply system capable of providing domestic water use and fire protection in accordance with these regulations, the Standard Utility Specifications, latest edition, and the standards of the Tennessee Department of Environment and Conservation.
- b. The subdivider shall install adequate water facilities, including fire hydrants, subject to construction and material specifications of the Standard Utility Specifications, latest edition. Water mains shall be installed behind curbs where practical and all water mains to be dedicated to the public shall be constructed within dedicated right-of-way or utility and drainage easements at least twenty (20) feet in width. Such facilities shall be approved by the Planning Commission, the Tennessee Department of Environment and Conservation and these regulations.
- c. Where required for fire protection, water mains shall not be less than six (6) inches in diameter. All development shall be provided with a minimum of 500 g.p.m. fire flow unless a higher fire flow rate is deemed necessary for the particular development type.
- d. All water systems, whether public or private, located in a flood-prone area shall be floodproofed to the regulatory flood protection elevation. All water supply facilities located below the regulatory flood protection elevation shall be designed to prevent the infiltration of floodwaters into the water supply system and discharges from the system into floodwaters.

#### 2. Fire Hydrants

Fire hydrants shall be required in all subdivisions; they shall be located no more than five hundred (500) feet apart and be within three hundred (300) feet of any residential, commercial, or industrial lot. However, the Planning Commission may require closer spacing where physical conditions or types of structures so warrant. To eliminate future public way buttings or openings, all underground utilities for fire hydrants, together with the fire hydrants themselves, and all other water supply improvements shall be installed before any final paving of a public way shown on the subdivision plat, unless otherwise approved by the Planning Commission.

# 3. <u>Design Criteria for Water System Improvements</u>

- a. All water mains shall be designed in accordance with these criteria, Specifications contained in other Sections, and the standards of the Tennessee Department of Environment and Conservation (TDEC).
- b. Water mains to be dedicated to the Authority shall be constructed within dedicated rights-of-way, or utility and drainage easements, at least 20 ft. in width.
- c. All potential customers shall be provided a minimum of 20 p.s.i. residual pressure, at the design domestic flow:

 $Q=20 (c)^{\frac{1}{2}}$ 

Q = flow in g.p.m.

C = total customers served, based on 2.5 persons/customer.

- d. All development shall be provided a minimum of 500 g.p.m. fire flow unless the development requires a higher fire flow rate.
- e. Maximum designed velocity shall be 5.0 ft./sec.
- f. All water mains less than 12" in diameter shall be PVC Class 200, unless otherwise necessary for compliance with guidelines for pressure ratings. All water mains 12" and greater in diameter shall be ductile iron pipe, Pressure Class 350, unless otherwise necessary for compliance with guidelines for pressure ratings. All water mains shall be a minimum of 6" diameter.
- g. Water mains shall be designed for installation behind curbs where practical. Deadend mains shall extend to the last lot or parcel being served so that no service lines are installed in front of adjacent lots or parcels. Service meters shall be located adjacent to property lines, and grouped in pairs where practical.
- h. All mains shall have a minimum of 30 inches of cover in non-traffic area, and a minimum of 36 inches of cover in paved areas subject to vehicular traffic.
- i. Water mains shall have 10 ft. horizontal and 18" vertical clearance from sanitary sewers, and shall have 3 ft. horizontal and 12" vertical clearance from other underground structures.
- j. All service lines which cross under streets, highways, or any other paved roads must be placed inside Schedule 40 PVC casing pipe, 2" minimum size, to 2 ft. behind the curb. Size of casing will vary, depending on size of the service line. All service lines greater than 50' in length shall be 1" diameter, minimum.
- k. A 3-way valve arrangement shall be required at every water main intersection, where feasible. For connection to live mains, check with the Authority for details on allowable connection features.
- l. Adequate thrust blocking shall be designed for the expected pressures, including the required test pressure, 200 p.s.i. minimum.
- m. Fire hydrants shall be required at a maximum spacing of 500 ft., and at no more than 300 feet from any structure. Fire hydrants shall not be permitted on lines smaller than 6" diameter.
- n. A fire hydrant, or flushing hydrant or blow-off assembly, shall be required at the dead end of any water main to allow for flushing the main at 2.5 ft./sec., minimum.
- o. Pressure regulators for individual services are not required by the Authority except in areas of pressure exceeding 75 p.s.i.; however, they are recommended. They are not part of the Authority's system for operation and maintenance.
- p. All water mains and appurtenances which connect to the Authority's system shall be designed according to these criteria.

#### G. SEWAGE FACILITIES

#### 1. General Requirements

The applicant shall install sanitary sewer facilities in a manner prescribed by the regulations of the Tennessee Department of Environment and Conservation and by any

other applicable standards and specifications. All plans shall be designed and approved in accordance with the rules, regulations, specifications, and standards of these regulations, the Standard Utility Specifications, and any applicable governmental agency or appropriate unit thereof.

#### 2. Mandatory Connection to Public Sewer System

- a. With in the Corporate limits the applicant shall install sanitary sewers in any subdivision within dedicated rights-of-way or utility and drainage easements and shall provide sanitary sewer facilities to each lot therein and shall connect the facilities to the public system. The subdivider shall provide sewers which meet standards set forth in these regulations, the Town of Somerville Standard Design Specifications, the regulations of the Tennessee Department of Environment and Conservation, and any other applicable law or regulation.
- b. All sanitary sewer facilities located in a flood hazard area shall be floodproofed to the regulatory flood protection elevation. All sewer facilities located below the regulatory flood protection elevation shall be designed to prevent infiltration of floodwaters into the sewer system and discharges from the system into floodwaters.
- c. In areas outside of the corporate limits, individual subsurface waste water disposal systems shall meet standards set forth in the regulations of the Tennessee Department of Environment and Conservation.

#### 3. Design Criteria for Sanitary Sewers

- a. Sanitary sewer systems shall be designed for the ultimate tributary population based upon appropriate plans and zoning regulations.
- b. Sanitary sewers shall be located within a public street right-of-way, unless topography dictates otherwise. Public utility easements shall be provided across private property for access to lines and manholes, such easements to be of an adequate width for service purposes, but in no case less than twenty (20) feet.
- c. Sewers shall be designed for a minimum velocity of 2.0 ft/second at design flow, a maximum velocity of 5.0 ft/second, and shall accommodate design flow at one-half full. Sewer shall be a minimum 8 inch diameter and minimum slope for 8 inch sewers shall be 0.40% (0.40ft/100ft).
- d. Design flow shall be based on a contribution of 100 gallon/capacity/day multiplied by a peak factor of 4.0. If the sewer serves other than residential developments, the design flow shall be calculated independently for each user based on their specific demand.
- e. In general, sewers should be sufficiently deep to receive wastewater from basements and to prevent freezing. Insulation shall be provided for sewers that cannot be placed at a depth sufficient to prevent freezing.
- f. Buoyancy of sewers shall be considered and flotation of the pipe shall be prevented with appropriate construction where high groundwater conditions are anticipated.
- g. All sewers shall be designed and constructed to give mean velocities, when flowing full, of not less than 2.0 feet per second (0.6 m/s), based on Manning's formula using

an "n" value of 0.013. The following are the recommended minimum slopes which should be provided; however, slopes greater than these are desirable.

	Minimum Slope in Feet
Nominal Sewer Size	per 100 Feet (m/100m)
8 inch (200 mm)	0.40
10 inch (250 mm)	0.28
12 inch (300 mm)	0.22
14 inch (350 mm)	0.17
15 inch (375 mm)	0.15
16 inch (400 mm)	0.14
18 inch (450 mm)	0.12
21 inch (525 mm)	0.10
24 inch (600 mm)	0.08

- h. Sewers shall be laid with uniform slope between manholes.
- i. All manholes shall be designed in accordance with the following guidelines:
  - 1) Maximum distance between manholes shall be 400 ft.
  - 2) Maximum deflection angle at manholes shall be 90 degrees.
  - 3) For in/out invert elevations greater than 2.0 ft., a drop manhole shall be used. Drop manholes shall be avoided where practical..
  - 4) Watertight frames and covers shall be required where the proposed manholes are subject to inundation.
  - 5) A vent assembly shall be required on trunk sewers at approximately 1500 ft. intervals, and at the end manhole where practical.
- j. All sanitary sewers shall be constructed of the following types of pipe:
  - 1) Sanitary sewers 21 inches in diameter and smaller shall be constructed of ductile iron sewer pipe or PVC sewer pipe unless specific needs demand otherwise, and only then pending the review and approval of the Engineer. PVC sewer pipe shall be allowed where the pipe slope is less than or equal to 12.00% and the cut is less than or equal to 14 ft. If the slope is greater than 12.00% or the cut is greater than 14 ft., ductile iron sewer pipe shall be used. "Cut" is defined as the vertical distance from the finished ground, or surface, to the invert of the pipe.
  - 2) Sanitary sewers with slopes in excess of 18% shall be constructed with concrete restraining collars designed at intervals to insure pipe stabilization.
  - 3) Sanitary sewers 21 inches in diameter and larger shall be constructed of epoxy lined ductile iron sewer pipe or reinforced concrete sewer pipe with steel end ring joints, unless specific needs demand otherwise, and only then pending the review and approval of the Engineer.
  - 4) Sanitary sewers crossing storm drains, creeks, or ditches shall be ductile iron pipe and will be provided with concrete encasement.
  - 5) Sanitary sewers with less than 4ft. of cover shall be ductile iron pipe.

- 6) If areas which have been filled and the proposed sewer will be within the fill, ductile iron pipe must be specified. It the pipe trench through the filled area is to be undercut to natural ground and refilled to pipe grade with properly compacted crushed stone, PVC or concrete pipe may be approved by the Authority.
- k. All sanitary sewers shall have a minimum of 30 inches of cover in non-traffic areas and 48 inches in paved areas subject to vehicular traffic.
- 1. Separation between sanitary sewers and water mains shall be 10 ft. horizontal, and 18 inches vertical between the bottom of the water main and the top of the sanitary sewer.
- m. Permanent easements for sanitary sewers shall be a minimum width of 20 feet. Permanent easements for sanitary sewers in excess of 14 ft. in depth shall be a minimum width of 30 feet.
- Sewers shall be designed to serve every lot or parcel adjacent to the sewer, and manufactured, 90-degree "tees" shall be used for connection service lines to the collector sewer.
- n. In general, sewer 24 inches (600 mm) or less shall be laid with straight alignment between manholes. Straight alignment shall be checked by either using a laser beam or lamping.
- o. When a smaller sewer joins a large one, the invert of the larger sewer should be lowered sufficiently to maintain the same energy gradient. An approximate method for securing these results is to place the 0.8 depth point of both sewers at the same elevation. Sewer extensions should be designed for projected flows even when the diameter of the receiving sewer is less than the diameter of the proposed extension at a manhole constructed with special consideration of an appropriate flow channel to minimize turbulence when there is a change in sewer size. The authority may require a schedule for construction of future downstream sewer relief.
- p. All sanitary sewers or force main systems which discharge into the Authority's system shall be designed according to these criteria.

#### H. ELECTRICAL FACILITIES

#### 1. General Requirements

The applicant shall install electrical facilities in a manner prescribed by these regulations and by any other applicable standards and specifications. All plans shall be designed and approved in accordance with the rules, regulations, specifications, and standards of the Standard Utility Specifications, latest edition, and any applicable governmental agency or appropriate unit thereof.

#### 2. Design Criteria for Electrical Improvements

- a. The latest edition of all applicable building and safety codes shall be followed in the installation of the electrical underground distribution system. Included, but not limited to, are the:
  - 1) National Electric Code (NEC)
  - 2) National Electrical Safety Code (NESC)

- 3) National Life Safety Code (NFPA 101)
- 4) Applicable Institute of Electrical and Electronic Engineers Codes (IEEE)
- 5) U.S. Occupational Safety and Health Act of 1970 (OSHA
- 6) The American Concrete Institute (ACI)
- 7) The American Society for Testing and Materials (ASTM)
- 8) State of Tennessee Chapter 0780-2-1, Electrical Installations
- b. The developer is to be held responsible for the full direction and supervision of all work being performed by his employees, agents or developers. The developer shall also be responsible for the area at all times prior to acceptance, particularly in the prevention of damage to the electrical distribution system by the activities of other trades and utilities.
- c. The developer is to replace at his expense any equipment damaged during installation or construction, or work not in compliance with the requirements in these specifications
- d. Cleared and accessible areas shall be provided by the owner or developer for pad mounted transformers, switches, underground circuits and any and all other necessary electrical equipment to be installed by SLGW. Easement requirements will be determined by the type and nature of the development.
- e. Upon completion of any installation there under, the entire installation made by SLGW and all equipment of every nature and description used in connection therewith, up to but not including the secondary service installed by the developer/customer, shall be and become a part of the electrical distribution system and a part of the operations of SLGW. SLGW shall have sole responsibility for maintaining, repairing, and replacing said system. Maintaining, repairing and replacing of the customer installed secondary service with exception of metering equipment shall be the responsibility of the owner/developer/customer.
- f. As a condition precedent to SLGW agreeing to install and installing any electrical equipment upon any premises, the owner or developer must agree, for the benefits he will receive thereby, that SLGW shall have a right of ingress and egress, for so long as any of its equipment remains upon said premises, for the purpose of entering thereon from time to time and uncovering, installing, repairing, maintaining, removing, and replacing such equipment or any other equipment used in connection therewith, and said right shall extend for a reasonable distance outside the boundary of the area actually occupied by any such equipment for such incidental uses and purposes as SLGW may require. Upon exercise of the rights hereby created, SLGW shall use reasonable care, under the conditions then existing, to minimize damages to the premises.

- g. SLGW will be responsible for restoring any unreasonable, unnecessary or willful damages to the premises. The owner of any premises upon which any equipment of SLGW is placed hereunder, will not use said premises in any way as to conflict with the rights of SLGW or interfere with the proper use of SLGW property located upon his premises.
- h. If pad-mounted equipment, meter bases, and/or riser poles are more than fifteen feet (15') from a paved surface, SLGW may require the developer to construct an all-weather road to provide accessibility to this equipment at the developer's expense.
- i. Upon request of the owner, SLGW will consider requests to relocate its equipment at the owner's expense if such relocation will not result in unreasonable interference with the electrical distribution system of SLGW.
- j. Care will be taken by SLGW in placing equipment to avoid damage to existing trees and for aesthetics. Landscaping to improve the appearance of SLGW equipment if desired is the prerogative of the owner or developer. Shrubs, screens or obstructions of any sort are not to be placed within six feet (6) of a door opening or three feet (3') to the other sides of a pad mounted transformer, switch or similar type equipment. (Measured from the edge of the concrete pad on which the equipment is located.) No overhead obstructions are permitted
- k. To offset part of the construction cost, the owner or developer shall provide materials and/or labor as indicated. Additional refundable and/or non-refundable investments may be required by SLGW of the owner or developer as a condition precedent to any duty or obligation on the part of SLGW relative to underground distribution, the amount of such additional investment depending on the cost of providing service.
- 1. All work done by the owner or developer shall be done according to standards and specifications prescribed by SLGW. Work shall be supervised by SLGW only for the purpose of insuring compliance with said standards and specifications, and the completed construction shall be inspected and approved by SLGW, prior to such work being covered over by dirt or otherwise. If such construction is so covered prior to final inspection and approval by SLGW, the customer or developer shall, at his own expense, uncover the same at the request of SLGW. SLGW will not supply electric service prior to final inspection by SLGW. SLGW does not hereby assume control over the individual actions of any persons not regular employees of SLGW, does not hereby make such persons employees of SLGW and hereby disclaims any responsibility or liability for damages, losses, or injuries resulting from any cause other than the sole negligence of the employees of SLGW.
- m. All changes made by the owner or developer in the project after the contract agreement are subject to SLGW approval. The owner or developer may be required to pay for changes that lead to extra investment by SLGW
- n. 8' long, 5/8" diameter ground rods shall be driven at each pole and transformer location. Rods at transformer locations shall be buried to a minimum soil-contact depth of 7'8". Rods at pole locations shall be completely covered.

o. Trees and limbs shall be removed to provide adequate clearance for above ground installations.

## 3. Requirements for Street Lighting<sup>2</sup>

- a. Street lights are required in all developments.
- b. One street light is required at all road intersections.
- c. Street lighting shall be spaced approximately every 150' feet. For example, blocks measuring less than less than 450 feet shall have one street light at each road intersection and one street light mid-block. A block measuring 1,000 feet shall have one street light at each road intersection and six (6) street lights evenly space mid-block.
- d. All bulb fixtures are required to be installed between fifteen (15) and eighteen (18) feet above grade.
- e. Only those Poles and Bulbs specified in Town of Somerville's Standard Utility Specifications are allowed.

#### I. NATURAL GAS FACILITIES

#### 1. General Requirements

Where natural gas extensions are requested, the developer shall install such facilities in a manner prescribed by these regulations and by any other applicable standards and specifications. All plans shall be designed and approved in accordance with the rules, regulations, specifications, and standards of the Standard Utility Specifications, latest edition, and any applicable governmental agency or appropriate unit thereof.

#### 2. <u>Development in Flood Prone Areas</u>

All gas systems, whether public or private, located in a flood-prone area shall be floodproofed to the regulatory flood protection elevation.

#### 3. Design Criteria for Natural Gas Facilities

- a. All gas lines shall be designed in accordance with these criteria, specifications contained in other sections, and the standards of the Tennessee Department of Environment and Conservation (TDEC).
- b. Gas lines to be dedicated to the Authority shall be constructed within dedicated rights-of-way or utility and drainage easements.
- c. The following information must be provided for the development:
  - 1) Ambient Temperature
  - 2) Specific Gravity of Gas
  - 3) Proposed Demand (ft<sup>3</sup> per 24 hour)
  - 4) Absolute Pressure at beginning point of line (tie-in to existing system)
  - 5) Absolute Pressure at ending point of line
- d. Gas valves will be required at each point of the line where the tie-in to the existing system occurs.
- e. A cathodic protection test station will be required for each new development.

<sup>&</sup>lt;sup>2</sup> Passed by Planning Commission on September 25, 2007.

#### J. LOCATION OF UTILITIES AND UTILITY EASEMENTS

- 1. If a proposed street, roadway, driveway, bike path, or sidewalk crosses an existing water main or sanitary sewer line, the trench shall be filled completely with properly compacted select earth material or with crushed stone. The method proposed by the Design Engineer or Developer will be reviewed by the Authority, and approved according to the Authority's best interests.
- 2. Sanitary sewer lines and water mains shall be located as follows:
  - a) Trunk sewers shall be routed along natural drainage features, where practical, to provide a conduit at elevations low enough to serve the entire drainage basin within which the trunk is located, and to minimize impact on existing or proposed development.
  - b) Collector sewers shall be routed along existing or proposed street centerlines. In curved roadways, sewers shall be routed as close to center line as possible while maintaining a clearance of 5.0 feet, minimum, from faces of curbs, edges of pavement, or other drainage features.
  - c) Water mains shall be located a minimum 3.0 feet behind curbs or from the edges of pavement. Mains shall be located consistently along the same side of the street within a project or development, and street crossings shall be minimized.
  - d) Gas lines shall be located a minimum 7.0 feet behind curbs or from the edges of pavement. Lines shall be located consistently along the same side of the street within a project or development, and street crossings shall be minimized.
  - e) Electric lines shall be located a minimum of 10.0 feet behind curbs or from the edges of pavement. Lines shall be located consistently along the same side of the street within a project or development, and street crossing shall be minimized.
  - f) Deviations from the above, such as the routing of collectors' sewers along rear lot lines, shall be presented to the Authority and considered on a case-by-case basis. The Authority reserves the right to reject any particular layout or design of any water mains or sanitary sewers within its service areas.
- 4. Any facilities not specifically covered herein shall be presented to the Authority for its approval. It is recommended the Authority be contacted prior to detailed design to discuss specific requirements.
- 5. Easements down rear lot lines or additionally across lots, if deemed necessary by the Planning Commission, shall be provided for utilities (private or public). Such easements shall be at least twenty (20) feet in width. The subdivider shall take such actions as are necessary to ensure the coordination and continuation of utility easements established on adjacent properties with those proposed within his development.
- 6. Where topographical or other conditions are such as to make impractical the inclusion of utilities within rear lot lines, perpetual unobstructed easements at least twenty (20) feet in width shall be provided along side lot lines with satisfactory access to public ways or rear lot lines. Easements shall be indicated on the plat.
- 7. Temporary construction easements exceeding the width of permanent easements may be required as necessary until completion of any one project.

#### K. PRESERVATION OF NATURAL FEATURES AND AMENITIES

Existing features which would add value to a residential development or to the area as a whole, such as trees, watercourses and falls, historic spots, and similar irreplaceable assets, shall be preserved in the design of the subdivision, as required by the Planning Commission. No change of grade of the land shall be affected nor shall any natural features be removed or relocated until a Preliminary Plat has been approved by the Planning Commission.

#### L. NONRESIDENTIAL SUBDIVISIONS

#### 1. General

If a proposed subdivision includes land which is zoned for a commercial or industrial purpose, the layout of the subdivision with respect to such land shall make such provisions as the Planning Commission may require. A nonresidential subdivision also shall be subject to all the requirements of site plan approval as set forth in the applicable zoning ordinance. Site plan approval may proceed simultaneously at the discretion of the Planning Commission. A nonresidential subdivision shall be subject to all the requirements of these regulations, as well as such additional standards set forth by the Planning Commission, and shall conform to the Land Development Plan, Major Road Plan, and Zoning Ordinance.

#### 2. Standards

In addition to the principles and standards in the regulations, which are appropriate to the planning of all subdivisions, the subdivider shall demonstrate to the satisfaction of the Planning Commission that the public way, parcel, and block pattern proposed is specifically adapted to the uses anticipated and takes into account other uses in the vicinity. The following principles and standards shall be observed:

- a. Proposed industrial parcels shall be suitable in areas and dimensions to the types of nonresidential development anticipated.
- b. Public way rights-of-way and pavements shall be adequate to accommodate the type and volume of traffic anticipated.
- c. Special requirements may be imposed by the governing body with respect to any public way, curb, gutter, and sidewalk design and construction specifications.
- d. Special requirements may be imposed by the governing body with respect to the installation of public utilities, including water, sewer, and storm water drainage.
- e. Every effort shall be made to protect adjacent residential areas from potential nuisance from the proposed nonresidential subdivision, including the provision of extra depth in parcels backing on existing or potential residential development and provisions for permanently landscaped buffer strips, when necessary.
- f. Public ways carrying nonresidential traffic, especially trucks, normally shall not be extended to the boundaries of adjacent existing or potential residential areas.

#### **ARTICLE VI**

## PREREQUISITES TO FINAL SUBDIVISION APPROVAL

#### A. GENERAL REQUIREMENTS

As a condition precedent to the final acceptance of any subdivision, subdivision addition or re-subdivision, every subdivision developer shall be required to grade and improve streets and other public ways, to install survey monuments, utilities, curbs, gutters, sidewalks, sewers, water mains, storm water inlets, surface and ground water drainage channels and structures, and buffer screens, and to prepare the plant landscaping in accordance with these regulations and the Standard Utility Specifications. In lieu of the completion of such improvements prior to final subdivision acceptance, the Planning Commission may accept a surety instrument / performance bond, in an amount and with surety and conditions satisfactory to it, providing for and securing to the Town of Somerville the actual construction and installation of such improvements within a period specified by the Planning Commission and expressed in the surety instrument / performance bond.

## B. <u>SURETY INSTRUMENT / PERFORMANCE BOND IN LIEU OF COMPLETED</u> IMPROVEMENTS

The subdivision developer shall furnish to the Town of Somerville a construction surety instrument / performance bond showing the Town of Somerville Planning Commission as the beneficiary. The amount of the surety instrument / performance bond shall equal the cost of all public improvements and shall be irrevocable. The surety instrument / performance bond shall be effective for one year with renewal for one year with no effort on the part of the Town of Somerville. Terms of the surety instrument / performance bond shall be as determined by the Authority Engineer and approved by the Planning Commission in accordance with Section 13-4-303 Tennessee Code Annotated. Normally the amount and terms of the surety instrument / performance bond will be approved concurrently with approval of the Construction Plan in accordance with Article II, Section C of these regulations.

Failure of the developer to comply with any or all parts of these regulations subsequent to Final Plat approval shall be grounds for issuance of a stop work order by the City Administrator, Building Inspector or his designated representative and enforcement of the surety instrument / performance bond by the Town of Somerville.

#### C. SURVEY MONUMENTS (01/24/06)

Survey monuments are an essential by-product of the land subdivision process. Such monuments facilitate the resurvey of lands contained within the subdivision and provide survey control points for future cadastral and cartographic surveys and mapping. Each subdivision developer shall provide, at his expense, all survey monuments and documentation specified herein.

#### 1. Survey Monuments

a. A survey monument shall be set behind the curb on the North and East side of every street and at least one monument shall be provided near each street intersection and located to provide inter-visibility with one or more monuments located on each of the intersecting streets. At least one monument shall be located at a point in the exterior

boundary of the subdivision or subdivision addition. There shall be a minimum of two (2) such monuments within every subdivision.

b. All lot corners in the subdivision shall be marked with an iron rod not less than five eighths inch (5/8") in diameter and twenty-four inches (24") long, set flush with the finished grade of the surrounding surface. Upon completion of subdivision development, these metal rods shall be protected by one (1) or more flagged guard stakes.

#### 3. <u>Unauthorized Survey Marks</u>

Survey reference marks, benchmarks, witness marks, or auxiliary corners which are unsightly or damaging to curbs, gutters, sidewalks, driveways, and street pavements shall not be permitted. Any such unauthorized marks and corners shall be removed or repaired by the developer at his expense, prior to Final Plat approval.

#### 4. Survey Documentation

The developer shall provide to the Authority Engineer, prior to Final Plat approval, a detailed description of all new and recovered survey monuments lying within or on the boundary of the subdivision. Each description shall include:

- a. A physical description of the monument.
- b. Instructions for locating the monument with respect to a fixed prominent landmark.
- c. Survey data in addition to that shown on the Final Plat which shall, when available, consist of adjusted plan coordinates and elevation, survey precision and accuracy, and datum to which coordinates and elevation refer.

#### D. STREET IMPROVEMENTS

The developer shall construct all streets, roads, and alleys at his expense to the approved alignments, grades and cross sections. Deviations due to site peculiar conditions may be allowed only with prior approval of the Planning Commission. Throughout all stages of construction, the work shall conform to the requirements of the Town of Somerville Standard Utility Specification, latest edition, these regulations, and any other applicable regulations.

#### 1. Special Precautions

Where streets are constructed under or adjacent to existing electric transmission lines or over gas transmission lines, the nearest edge of the pavement shall be a minimum of fifteen (15) feet from any transmission line structure. All street grading shall be done in a manner which will not disturb the structure nor result in erosion endangering the structure. In the case of electric transmission lines, the clearance from the pavement surface to the nearest conductor shall meet the requirements of the National Electrical Safety Code.

#### 2. Minimum Pavement Widths

Minimum pavement widths, including face of curb to face of curb shall be as follows for two lanes without on-street parking:

- a. Major Arterial .......48 feet
- b. Minor Arterial......36 feet
- c. Major/Neighborhood Collector Street .....36 feet
- d. Minor Collector Street ......24 feet
- e. Minor/Residential ......23 feet
- f. Dead-end Street (Cul-de-sac)......23 feet
- g. Permanent Access Easement......23 feet
- h. Marginal Access Street ......23 feet
- i. Alley......20 feet

Additional surfacing shall be installed as needed to accommodate on-street parking and additional driving lanes.

#### 3. Roadway Subgrade Preparation

#### a. Clearing and Grubbing

Before roadway grading is started, the entire right-of-way area shall be cleared of all stumps, brush, roots, all trees not intended for preservation, and all other objectionable materials in a manner consistent with the Standard Utility Specifications, latest edition. The cleared and grubbed material shall be disposed of in a legal manner, generally away from the construction site.

#### b. Excavation

During construction, roadbed excavations should be maintained in a smooth condition with sufficient slope to assure adequate drainage under all weather conditions. All obstructions, such as roots, stumps, boulders and other similar material, shall be removed. All loose material in the roadway shall be compacted in the manner prescribed by the Authority Engineer. All excavation shall conform to the methods and materials of the Standard Utility Specifications, latest editions.

#### c. Embankment

All suitable material from roadway excavations may be used in the construction of roadway embankments. Excess or unusable materials shall be legally disposed of away from the construction site. The fill material used in the construction of embankment shall be spread in layers and shall be compacted at optimum moisture content by equipment approved by the Authority Engineer. During construction, embankments shall be maintained in a smooth condition with sufficient slope to assure adequate drainage under all weather conditions.

#### d. Dust Control

Provide positive methods and apply dust control materials to minimize raising dust from construction operation and provide positive means to prevent airborne dust dispersing into the atmosphere.

#### 4. Pavement Base Course

After preparation of the subgrade, the roadbed shall be surfaced with an approved material conforming to the Town of Somerville Standard Design Specifications.

#### 5. Asphalt Concrete Pavement

After preparation of the base course the roadway surface shall be paved with a binder and a wearing surface composed of an approved material conforming to the Town of Somerville Standard Design Specifications.

#### a. Binder

The aggregate pavement surface shall consist of approved aggregate and asphalt cement mixed in proper proportions.

#### b. Wearing Surface

The final asphalt concrete laid hot wearing surface shall be in place prior to acceptance by the Town and relinquishment of the surety instrument / performance bond.

#### 6. Driveway and Curb Cuts

These standards will apply to all multi-family, commercial and industrial drive and curb cuts within the corporate limits of the Town of Somerville, and/or on all streets designated as major thoroughfare, commercial collector, and commercial access.

These standards are in addition to, and generally consistent with the Rules and Regulations for Constructing Driveways on State Highway Right-of-way as issued by the Tennessee Department of Transportation, provided, however, these rules established by this section will apply to State, County and Local roads located within the corporate limits of the Town of Somerville.

#### a. Location of Driveways

Driveways shall be so located that vehicles entering or leaving an establishment or location will not interfere with the free movement of traffic or create a hazard on the public roadway. Where feasible, access driveways shall be located where there are no sharp curves or steep grades, and where sight distance is adequate for safe traffic operation. Driveways should not be located within an intersection, intersection radius, or interchanges of highways. No curb cut shall be closer than twenty (20) feet from the point of curvature of a corner radius.

Access drives shall be located that they will not interfere with the placement of signs, signals or other devices that effect traffic operation and regulations.

#### b. Number and Arrangement of Driveways

For property tracts with a sizable frontage on a highway or street, driveway location and arrangement will be governed by position of building(s) thereon as determined through the site plan review process of the Town of Somerville. Where driveways are provided to land areas only, (areas with no development), they shall be so located to the best advantage regarding highway alignment profile and sight distance conditions as determined by the applicant and the Town of Somerville jointly. The allowed number, arrangement, width and design of driveways shall be governed during the site plan review process, such process to consider the amount of highway frontage and the use of the facility/property.

The number of driveways permitted shall be the minimum number necessary to properly serve the need of the property. Frontages of one hundred (100) feet or less shall be limited to one (1) driveway, unless a variance is approved by the Board of Zoning Appeals for the Town of Somerville. Normally, not more than two (2) driveways shall be provided to any single property tract or business establishment within the Town of Somerville. Furthermore, there shall not be more than four (4) driveways per any five hundred (500) foot distance. The Town specifically encourages joint use property curb cuts to facilitate traffic flow.

Consistent with State guidelines, driveways shall be positioned to clear the frontage boundary lines by the specified minimum dimensions. Where two (2) driveways are provided for one (1) frontage or adjacent frontages separately, the clear distance between driveways measured along the right-of-way line shall not be less than twenty-five (25) feet.

On a major, controlled access road, where there are or may be several businesses, consideration should be given to the construction of a frontage road, the frontage road then having well-spaced access points to the major road.

Driveway design, consistent with State regulation, shall not exceed forty (40) feet maximum width for two-way use, or (20) feet maximum for one-way use.

The Town and/or State of Tennessee specifically reserves through the site plan review process before the Planning Commission, full review, comment and approval authority for curb cuts, and nothing herein shall be so construed to subordinate that authority.

#### 7. Guardrail

Guardrail shall be provided where warranted based on the current edition of "Roadside Design Guide", AASHTO.

#### 8. Traffic Control Devices

All traffic control devices shall conform to the "Manual on Uniform Traffic Control Devices."

#### E. PRIVATE DRIVES/PARKING AREAS

#### 1. General Provisions

- a. The provisions of this section apply to individual lots with access to a private drive and with no direct access to a public street. Private drives may also be within apartment complexes, shopping centers, and other developments which provide internal circulation for one (1) parcel.
- b. Private drives may be permitted where the subdivider or developer demonstrates that private ownership, control and maintenance of street facilities is integral to the design and function of the subdivision or development; that provision has been made for the continuing and adequate maintenance of such drives; that the private streets in the development will not interrupt or jeopardize the continuous circulation of vehicular traffic in the general area.
- c. All plans are subject to the review of the Town of Somerville and its agencies.

#### 2. General Design Criteria

Private drive systems shall conform to the following criteria:

- a. Provide adequate access to all lots or principal structures and facilities within the development;
- b. Shall be a sufficient width to accommodate fire, other emergency vehicles, and sanitation equipment; and,
- c. Shall be separated from the public street system to discourage vehicular traffic from public streets.

#### 3. Geometric Design Standards

There are no specified minimum geometric design standards for curvature of a private drive, all private streets shall be designed to provide safe and convenient access to all properties within the development.

#### 4. Pavement Width

The pavement width, exclusive of curb and gutter, on private drives shall be dependent upon the type and intensity of development proposed.

Pavement width of twenty-three (23) feet for two-way traffic shall be permitted, if the development has twenty-five dwelling units or less. If the development has in excess of twenty-five units, or contains commercial or industrial uses, pavement width exclusive of curbs and gutter, shall be twenty-four (24) feet.

#### 5. Dead end Streets

- a. The length of dead end streets shall be governed by the same criteria for public streets.
- b. Dead end streets shall be terminated by a circular or T-Type turnaround. The width of the paved surface area shall be determined by the type and intensity of development proposed but in no instance shall be less than forty (40) foot radius. The design of any turnaround is subject to the approval of the Somerville Fire Department and Department of Public Works.

#### 6. Intersections

Private drives should not be a direct connection between two public streets. Where the projection or connection of a public street into a private drive system is unavoidable, the private street shall be designed to clearly distinguish between the public streets and private drives by means of curbing, turnarounds, signing, and/or other measures deemed necessary by the Town of Somerville.

#### 7. Multiple Access Points to Public Streets

Projects containing private drives shall conform to the access and driveway standards as established by the Town of Somerville.

#### 8. Construction Requirements

Private drives shall be constructed to equal or exceed the base materials, compacting, and final surfacing standards for public streets. If curb, gutter and sidewalk requirements are waived by the Town of Somerville, drainage swells adjacent to the roadway shall be required.

#### 9. Maintenance

Before Final Plats for developments containing private drives are approved, the subdivider shall provide for approval by the Town of Somerville, copies of the property owner's association document which clearly delineates the responsibilities for common use and maintenance of the private streets and other improvements. The property owner's association document shall be recorded simultaneously with the Final Plat and the instrument number noted on the Final Plat.

#### 10. Easement Dedication

If the public utilities are placed within or adjacent to private drives, a ten (10) foot utility easement is also required.

#### F. ENVIRONMENTAL PROTECTION AND PRESERVATION

Protection and preservation of the environment particularly its natural features such as ground cover, trees, soils, and watersheds are an essential element of subdivision design. The developer shall provide, at his expense, all erosion control, re-vegetation planting, and protection for existing vegetation.

#### 1. Erosion Control

The subdivider shall submit a plan and schedule for soil erosion and sedimentation control to the Authority Engineer for approval. The subdivider shall provide necessary erosion control such as seeding for gentle slopes, grass sod for sharper slopes, with special grading and terracing in accordance with the plans approved by the Authority Engineer and Planning Commission. All freshly excavated embankment areas not covered with satisfactory vegetation shall be fertilized, mulched and seeded and/or sodded as required to prevent erosion. Storm sewer inlets shall have debris guards as approved by the Authority Engineer to trap sediment and avoid possible damage by blockage. Provisions shall be made to accommodate increased runoff caused by changed soil and surface conditions during development. Runoff shall be intercepted and safely conveyed to storm drains or natural outlets where it will not erode or flood land. Sediment basins shall be installed and maintained to collect sediment from runoff waters. If it is determined by the Authority Engineer that the necessary erosion control is not being provided by the subdivider, the Authority Engineer shall officially notify the subdivider of the problem. If the subdivider has not begun to provide satisfactory erosion control within fifteen (15) days after the notice, the Town shall make the necessary improvements to eliminate the erosion problem documenting all expenses incurred. Prior to release of the surety instrument / performance bond, all expenses incurred by the Town shall be paid in full by the subdivider.

#### 2. Preservation of Trees and Re-vegetation

No trees of caliper ten (10) inches or larger measured five (5) feet above the surrounding ground surface shall be removed if at all possible, and special attention shall be given to preserving larger trees. For removal of trees greater than ten (10) inches in diameter, the

Planning Commission may require a plan for re-vegetation, in order to recover soil stabilization, percolation or buffering lost by removal of such tree. Such plan shall require the replacement of an equivalent amount of tree growth, measured in caliper inches, to that which has been removed, and replacement trees shall be no less than two (2) caliper inches in diameter and of a type approved by the planning commission.

#### G. CURBS, GUTTERS, SIDEWALKS AND HANDICAP RAMPS

The developer shall install, at his expense, curbs and gutters, curb cuts and driveway aprons and handicap ramps within the subdivision and within the right-of-way of all existing streets bordering the subdivision, under conditions specified herein and to the standard established by the Standard Utility Specifications.

With the exception of R-1 Districts, sidewalks shall be required on both sides of all proposed or improved streets and shall be located within the right-of-way of said street. A three (3) foot green space shall be located between the curb and outer edge of the sidewalk.<sup>3</sup>

This section of the regulations shall apply to all residential, commercial, and industrial developments within the Town of Somerville.

#### 1. Curbs, Gutters, and Ramps

Curbs and gutters shall be designed in accordance with the Standard Utility Specifications, "A Policy on Geometric Design of Highways and Streets", AASHTO, "American with Disabilities Act Accessibility Guidelines", ADAAG, and "Architectural Barriers Act", ABA, and these regulations. For arterial and collector status streets, the requirement to install curbs and gutters shall not be waived.

#### 2. Sidewalks

Sidewalks shall be located in the street right-of-way with the outside edge coinciding with the right-of-way line. All sidewalks shall be constructed in conformity with the Standard Utility Specifications, latest edition. Sidewalks shall conform to the following minimum widths:

- a. Single-family residential ......4 feet
- b. Multi-family ......5 feet
- c. Commercial, Non-residential......5 feet

#### 3. Handicap Ramps

In all subdivisions where sidewalks, curbs and gutters are required, handicap ramps shall be installed at all crosswalks so as to make the transition from street to sidewalk easily negotiable for physically handicapped persons in wheelchairs and for others who may have difficulty in making the step up or down from curb level to street level. Installation shall conform to the requirements of the Standard Utility Specifications. This requirement is not subject to waiver.

#### 4. <u>Curb Cuts and Driveway Aprons</u>

All curb cuts and the installation of driveway aprons shall conform to the standards for access controls established in these regulations and the Municipal Zoning Ordinance. Curb cuts and aprons shall be installed in a manner which assures positive drainage to the

\_

<sup>&</sup>lt;sup>3</sup> Passed by Planning Commission on September 25, 2007.

street. An expansion joint with filler shall be provided at each edge of the driveway apron where it abuts the curb and gutter. If roll type curbs and gutters are used, curb cuts may be waived by the Planning Commission.

#### 5. Quality of Materials

All sidewalks, curbs, gutters, handicap ramps and driveway aprons shall be constructed of high quality durable Portland cement or, in the case of sidewalks, other approved materials. All materials shall be placed, cured, and tested in accordance with the Standard Utility Specifications.

#### 6. Deferment of Installation

At the request of the developer, the Planning Commission may defer the installation of sidewalks, curb cuts, driveway aprons, and handicap ramps under the following conditions and procedures:

- a. Where the individual builders assume responsibility for installation of sidewalks, curb cuts and driveway aprons, the developer shall be relieved of responsibility for such installations. The responsibility assumed by individual builders shall become a condition of the building permit and shall comply with the Standard Utility Specifications and the standards pertaining to sidewalks, curb cuts and driveway aprons contained in these regulations. No certificate of occupancy shall be issued until the required improvements are complete and accepted.
- b. If developers request this deferment, said conditions shall be noted on the plat.

#### H. INSTALLATION OF UTILITIES AND SANITARY SEWERS

After roadway grading is completed and approved and before any base course is applied, all of the underground work (i.e. water mains, sewers, etc. and all service connections) shall be installed completely and approved throughout the length of the roadway and across the flat section.

#### 1. Water Supply System

- a. Water mains properly connected with the Town water supply system or with an alternate supply approved by the Town of Somerville shall be constructed to serve adequately for both domestic use and fire protection to all lots and building sites shown on the subdivision plat.
- b. The size of water mains, the location and types of valves and hydrants, the amount of soil cover over the pipes and other features of the installation shall be as reviewed by the Authority Engineer and shall conform to accepted standards of good practice for municipal water systems and the Standard Utility Specifications.
- c. All water supply system construction plans and specifications shall be approved by the area office of the Tennessee Department of Environment and Conservation, prior to any construction in accordance with Section 69-13-102, <u>Tennessee Code Annotated</u>. Copies of comments and certificates of approval for the above agency shall be forwarded to the Authority Engineer.
- d. Unless otherwise specifically approved, water mains shall not be less than six (6) inches in diameter. The Town specifically reserves the authority to require larger

- diameter pipe if necessary to adequately serve both domestic use and fire protection of the subdivision development.
- e. The developer shall be responsible for the cost of design and construction of any and all water lines which will service the development.

#### 2. Sanitary Sewer Extension

- a. For any new development located within the Town of Somerville, the project developer shall be responsible for the design and construction of a sanitary sewer system adequate to serve that development.
  - The complete plans and specifications for such project must be reviewed and approved by the Authority Engineer prior to construction.
- b. The Town of Somerville specifically reserves the right to determine and require certain placement and depth of sanitary sewer installation within the project to meet future service needs.
  - The Town further reserves the right to require excess capacity construction, at the developer's full expense, within the development if the developer creates a future need for such sewer line, interceptor or outface to the Town's overall development.
- c. The developer shall be responsible for either directly providing, or reimbursing the Town of Somerville, the cost of any off-site improvements directly related to his development, i.e. the added capacity necessary due to that project. This may be for excess capacity lines, lines to meet needs of the project, or lift station improvements.
  - In those instances of mutual agreement, the Town may design and construct such offsite improvements, as provided herein.
- d. On major sewer outfalls, lift stations. interceptors, including excess capacity, where the Town requires improvements off-site the developer shall be responsible for the cost of such off-site improvements on the total system at full expense.
  - In those instances of mutual agreement, the Town may design and construct such offsite improvements, as provided herein.
- e. On major sanitary sewer interceptors, outfalls or lift stations, the Town of Somerville, subject to the approval of the Board of Commissioners, for excess capacity (future needs), may establish sanitary sewer improvement districts whereby special assessment considerations to benefiting property owners are determined. In the event this option is utilized, the developer shall assume all costs of such project with the Town to require future developers to reimburse on a pro-rata basis, if such development occurs within a ten year period of the initial construction.
  - In those instances of mutual agreement, the Town may design and construct such offsite improvements, as provided herein.
- f. Any developer or property owner affected by the provisions of this policy statement may, by appropriate application, request a hearing before the Board of Commissioners to seek relief from costs assessed pursuant to the provisions herein. The Board of Commissioners may, within its discretion, provide a sewer development fee "credit" in lieu of a direct cost assessment for off-site improvements or otherwise

adjust the cost to be paid by such developer or property owner, if it deems the assessment to be unreasonably burdensome and the credit or adjustment to be in the best interest of the public welfare.

#### I. SCREENING AND LANDSCAPING

Where required by the Planning Commission and these Regulations, fences and vegetative screening and landscaping shall be provided along the perimeter of certain developments to protect residential districts from undesirable views, lighting, noise, and other adverse influences. Other landscaping may be required for open space reserved as a part of the storm drainage system, for recreational areas, and for erosion control and preservation of environment and of historical landmarks. Landscaping shall not be placed within a public right-of-way.

#### 1. Residential Development

- a. Where residential development has lots which have double frontage on public streets (alleys excepted), there shall be continuous screening along the rear line of these lots. Visibility areas required for traffic safety as designated by the Authority Engineer shall not be screened.
- b. Where a residential development abuts against a nonresidential use, a continuous screening shall be required.

#### 2. Non-Residential Development

Where a nonresidential development abuts against a residential use, a continuous screening shall be required.

#### 3. Other Landscaping

The Planning Commission may specify to the developer those areas within the subdivision which require landscaping. The developer shall present to the Planning Commission, a detailed landscaping plan and planting schedule if required.

#### J. TECHNICAL SPECIFICATIONS INCLUDED BY REFERENCE

The Standard Utility Specifications, latest edition, are included by reference in all of the foregoing requirements of this article and the remainder of these regulations. The Standard Utility Specifications shall regulate all utility construction, including street, sewer, water, electrical, gas, and drainage and erosion control, as well as the standards, processes, and materials utilized in such construction, for all land subdivided within the Town of Somerville. Unless these regulations state otherwise, deviations from these specifications may be allowed only with the prior approval of the Planning Commission.

## ~THIS PAGE BLANK~

#### **ARTICLE VII**

#### **LEGAL STATUS PROVISIONS**

#### A. POWERS OF THE PLANNING COMMISSION

These regulations are in accordance with the provisions of Chapter 4 Title 13, <u>Tennessee Code Annotated</u>, which grants to the Planning Commission the powers to regulate the subdivision of land within the Town of Somerville. In accordance with Section 13-4-103, <u>Tennessee Code Annotated</u>, the Planning Commission, its members and employees, in the performance of its work, may enter upon any land and make examinations and surveys and place and maintain necessary monuments and marks thereon. The code further provides that, in general, the Planning Commission shall have powers as may be necessary to enable it to perform its purposes and to promote municipal planning.

#### B. ENFORCEMENT OF MUNICIPAL SUBDIVISION REGULATIONS

The enforcement of these regulations is provided for by State law in the authority granted by public acts of the State of Tennessee.

#### 1. <u>Submission of Subdivision Plat for Approval</u>

No plat of a subdivision of land into (2) or more lots or tracts located within the Town of Somerville, shall be admitted to the land records of Fayette County or received or recorded by the County Registrar of Deeds until such plat shall have been submitted to and approved by the Planning Commission and such approval entered in writing on the plat by the Secretary of the Commission as provided in Section 13-4-302, <u>Tennessee</u> Code Annotated.

#### 2. Acceptance of Improvements on Unapproved Streets

No board, public official, or authority shall accept, layout, open, improve, grade, pave or light any street or lay or authorize water mains or sewers or connection to be laid in any street within the Town of Somerville unless such shall have otherwise received the legal status of a public street prior to adoption of these regulations, or unless such street corresponds in its location and lines to a street shown on a subdivision plat approved by the Planning Commission as provided in Section 13-4-307, Tennessee Code Annotated; however, the Board of Commissioners may locate and construct or may accept any other street, provided that the Ordinance or other measure for such location and construction or for such acceptance be first submitted to the Planning Commission for its approval, and if disapproved by the Commission, be passed by a majority of the entire membership of the Board of Commissioners; and a street approved by the Planning Commission or constructed or accepted by said majority vote after disapproval by the Commission, shall have the status of an approved street as fully as though it had been originally shown on a subdivision plat approved by the Commission or on a plat made and adopted by the Commission.

#### 3. Issuance of Building Permits

No building permit shall be issued and no building shall be erected on any lot within the Town of Somerville, unless the street giving access to the lot upon which said building is proposed to be placed shall have been accepted or opened as or shall have otherwise received the legal status of a public street prior to the adoption of these regulations or unless such street corresponds in its location and lines with a street shown on a

subdivision plat approved by the Planning Commission or on a street plat made and adopted by the Commission, or with a street located or accepted by the Board of Commissioners as provided in Section 13-4-308, <u>Tennessee Code Annotated</u>. A building permit may be issued on a lot shown on a subdivision plat, approved by the Planning Commission, provided that the roadbed base has been applied and the subdivision development is substantially complete.

#### 4. Access To Lots By Public Way Or Private Easement

Provided, further, that when a permanent easement to a public way is used as access to a lot or tract of land having been or being separated by deed or plat from other property, such easement shall be at least fifty (50) feet in width from and after the time of adoption of these regulations and shall not be used to provide access to more than one lot or tract of land.

The above section shall not be construed to prohibit the development of buildings on lots or tracts with permanent access provided by private ways when such development is in the form of condominium ownership of such private improvements which have been approved by the Planning Commission and will be in private ownership and control in perpetuity.

#### C. PENALTIES FOR VIOLATION

The penalties for the filing or recording of a plat, transfer or sale of land, and erection of a building, in violation of these regulations, are provided for by State law in authority granted by Public Acts of the State of Tennessee.

#### 1. Recording of Unapproved Subdivision Plat (01/24/06)

No County Registrar shall receive, file, or record a plat of a subdivision within the Town of Somerville, without the approval of the Planning Commission as required in Section 13-4-302, Tennessee Code Annotated.

#### 2. Transfer or Sale of Land Without Prior Subdivision Approval

Section 13-4-306, <u>Tennessee Code Annotated</u>, provides that whoever being the owner or agent of the owner of any land, transfers or sells or agrees to sell or negotiates to sell such land by reference to or exhibition of or by other use of a plat of such subdivision of such land without having submitted a plat of such subdivision to the Planning Commission and obtained its approval as required before such plat be recorded in the Office of the County Registrar, shall be deemed guilty of a misdemeanor punishable as other misdemeanors as provided by law; and the description by metes and bounds in the instrument of transfer or other document used in the process of selling or transferring shall not exempt the transaction from such penalties. The Town of Somerville through its Attorney or other official designated by the Board of Aldermen may enjoin such transfer or sale or agreement by action or injunction.

#### 3. Unlawful Structures

Any building erected or to be erected in violation of these regulations shall be deemed an unlawful structure, and the Building Inspector or the Attorney of the Town of Somerville or other official designated by the Board of Aldermen may bring action to enjoin such erection or cause it to be vacated or removed as provided in Section 13-4-308, <u>Tennessee</u> Code Annotated.

D. <u>Planning Documents Adopted and Incorporated as Standards for Subdivisions (01/24/06)</u>
The following documents are hereby adopted by the Somerville Municipal Planning Commission as standards and policies for determining the adequacy of a proposed subdivision of land within the incorporated areas of Somerville, Tennessee:

Somerville Municipal Zoning Ordinance, January 25, 2005

Town of Somerville Standard Utility Specifications, July 2005

<u>Somerville Land Development Plan:</u> <u>Goals, Objectives, and Policies for Utilities, Infrastructure, and Improvements, November 22, 2005</u>

## ~THIS PAGE BLANK~

#### **ARTICLE VIII**

## VARIANCES, APPEALS AND AMENDMENTS

#### A. VARIANCES

Variances to the general requirements, design standards and other improvements from the terms of these regulations may be granted or imposed by the Planning Commission. All requests for variances shall be submitted in writing to the Code Enforcement Office at least fifteen (15) days prior to the meeting date at which the variance is to be reviewed. The Planning Commission may grant variances provided the following conditions can be complied with:

- 1. The variance will not be detrimental to the public safety, health, or welfare, or be injurious to other property or improvements in the neighborhood in which the property is located.
- 2. The conditions upon which the request for a variance is based are unique to the property for which the variance is sought and are not applicable generally to other property.
- 3. Because of the particular physical surroundings, shape, or topographical condition of the specific property involved, a particular hardship (not self-imposed) to the owner would result, as distinguished from a mere inconvenience, if the strict letter of these regulations were carried out.
- 4. The variance will not in any manner alter the provisions of the Land Development Plan, the Major Road Plan, or any Zoning Ordinance.

Where the Planning Commission concludes that the purpose of these regulations may be specifically served to an equal or greater extent by an alternative proposal, condition, or circumstance, it may approve other variations to these regulations.

#### B. APPEALS

For matters falling within the scope of the regulating powers granted to the Planning Commission by Section 13-4-302 and 13-4-303, <u>Tennessee Code Annotated</u>, any person or persons, or any board, taxpayer, department, board or bureau of the Town aggrieved by any decision, finding or interpretation of the Planning Commission may seek review by a court of record of such decision, finding or interpretation, in the manner provided by the laws of the State of Tennessee. Decisions, findings and interpretations of the Planning Commission with regard to the standards and extent of improvements required for subdivision approval shall in all cases be final administrative decisions.

#### C. AMENDMENT

The procedures, policies, design standards, requirements and restrictions set forth in these regulations may from time to time be amended, supplemented, changed, or rescinded by the Planning Commission. Before adoption of any amendment a public hearing thereon shall be held by the Planning Commission in accordance with Section 13-4-303, <u>Tennessee Code Annotated</u>. The public hearing, giving the time and place of such, shall be published in a newspaper of general circulation in the Town of Somerville at least 15 days prior to the meeting at which it is to be held.

## ~THIS PAGE BLANK~

# ARTICLE IX SEVERABILITY

Should any section or provisions of these Municipal Subdivision Regulations be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the regulations as a whole, or any part thereof other than the part so declared to be unconstitutional or invalid.

## ~THIS PAGE BLANK~

#### ARTICLE X

## ADOPTION AND EFFECTIVE DATE

#### A. PUBLIC HEARING

Before adoption, amendment, revision, or rescission of all or part of these Municipal Subdivision Regulations, a Public Hearing as required by Section 13-4-303, Tennessee Code Annotated, was afforded any interested person or persons.

#### B. EFFECTIVE DATE

The attachment of the Planning Commission's subdivision jurisdiction and these Municipal Subdivision Regulations shall be in full force and effect from and after their adoption and effective date. The effective date of any amendment, revision or rescission of those Municipal Subdivision Regulations shall be the date such amendment, revision or rescission shall have been adopted by the Planning Commission.

Adopted by the Planning Commission on this \_\_ day of \_\_\_\_\_\_, 19\_\_.

Chairman, Somerville Planning Commission

Attest

OB 1 60. 2 / 1 6 BX
Secretary, Somerville Planning Commission

## APPENDIX I CONSTRUCTION PLAN CERTIFICATES

## CERTIFICATE OF ACCURACY OF ENGINEERING AND DESIGN

	hat I am a registered Professional Civil Engineer and designs governing the construction of this
	to the requirements set forth in the Municipal
Subdivision Regulations and Technical Specific	1
<u> </u>	e of signer) ,the said Professional Civil
	ffix my seal this day of
, 20	
Professional Civil Engineer	
State of Tennessee	
Certificate No	(SEAL)
CERTIFICATE OF ADEQUACY OF STORM	
	, do hereby certify that I am a registered
	signed all storm water drainage for the(name
	ner said subdivision nor any adjoining properties
	e affected by the velocity and volume of water
entering or leaving same.	
	e of signer), the said Professional Civil
	ffix my seal this day of
, 20	
Professional Civil Engineer	
State of Tennessee	
Certificate No (SEAL)	
DI ANNING COMMISSIONS CEDITICATE	OF A DDD OVAL OF THE CONCEDITION
PLANNING COMMISSIONS CERTIFICATE	OF APPROVAL OF THE CONSTRUCTION
PLAN	de houses consider that the Torres of Companyille
Dlanning Commission has approved this as the	_, do hereby certify that the Town of Somerville
	Construction Plan. The signing of this certificate
in no way indicates approval of or acceptance o	The Final Plat.
, 20	Secretary, Town of
Date	Somerville Planning
	Commission
	Commission

## APPENDIX II FINAL PLAT CERTIFICATES

OWNER'S CERTIFICATE	
hereon, hereby adopt this as my plan of subdoof-way, rights of access as shown and all utility	, the undersigned owner of the property shown ivision and dedicate the streets, easements, rightsties to the Town of Somerville forever, and hereby ally authorized so to act, and that said property is due and payable.
Owner	
commissioned and qualified, personally appear with whom I am personally acquainted and whether the (printed name of subdivision) Subdivi- instrument for the purpose therein contained by	no, upon oath, acknowledge himself to be owner of sion, and he as such owner, executed the foregoing
Notary Public My Commission expires:	
hereon, hereby adopt this plat as our plan of sutilities, easements, and rights of access as sho	Mortgagee) , Mortgagee of the property shown subdivision and dedicate the streets, rights-of-way, own to the Town of Somerville forever and hereby authorized so to act and that said property is ne due and payable.
Mortgagee	
	TE OF APPROVAL OF THE FINAL PLAT , do hereby certify that the Town of Somerville Plat of subdivision for recording.
Date , 20	Planning Commission Secretary, Town of Somerville

CERTIFICATE OF SURVEY	
I, <u>(printed name of signer)</u>	, do hereby certify that I am a registered Land
	, embraced within the plat or map designated as the
(name of subdivision) Subdivision, a	a subdivision lying within the corporate limits of the
Town of Somerville, Tennessee; said plat or	map is a true and correct plat or map of the lands
embraced therein, showing the subdivision th	nereof in accordance with the Municipal Subdivision
Regulations of the Town of Somerville, Ten	nessee; I further certify that the survey of the lands
embraced within said plat or map have be	een correctly monumented in accordance with the
Municipal Subdivision Regulations of the To	
	ame of signer) ,the said Registered Land
Surveyor, hereunto set out my hand and	affix my seal this day of
, 20	·
Registered Land Surveyor	
State of Tennessee	
Certificate No	(SEAL)
CERTIFICATE OF APPROVAL OF W	YATER, SEWER AND DRAINAGE SYSTEMS
PLANS	TIER, SEWER MIND DRAMAGE SISIEMS
	, do hereby certify that the water, sewer and
	meet the requirements of the Municipal Subdivision
Regulations and the Standard Utility Specific	
, 20	
Date	Authority Engineer or Public Work Director
<b>CERTIFICATE OF ADEQUACY OF STO</b>	
	, do hereby certify that I am a registered
	have designed all storm water drainage for this
subdivision in accordance with the Town of	f Somerville Municipal Subdivision Regulations to
assure that in my professional opinion neither	r said subdivision or the adjoining properties will be
damaged.	
	me of signer) , the said Professional Civil
Engineer, hereunto set out my hand and	affix my seal this day of
, 20	
Professional Civil Engineer	
State of Tennessee	
Certificate No. (SEAL)	•

CERTIFICATE OF ACCURACY OF ENG	
	_,, a professional Civil Engineer, do hereby certify
that the plans, engineering and designs gove	erning the construction of this subdivision are true
and correct, and conform to the requirements	set forth in the Municipal Subdivision Regulations
and Technical Specifications of the Town of S	Somerville.
	<u>me of signer)</u> , the said Professional Civil
	affix my seal this day of
, 20	•
Professional Civil Engineer	
State of Tennessee	
Certificate No	(SEAL)
	,
CERTIFICATE OF RECEIPT OF APP	ROVED WATER AND SEWAGE SYSTEMS
PLANS	
	_, do hereby certify that a set of construction plans
	sewers for this subdivision bearing the seal of the
	Conservation which indicates said plans meet the
Department's requirements, have been receive	
	<b>u.</b>
, 20	Authority Engineer or
Bate	Director of Public Works
	Director of Fublic Works
CERTIFICATE OF THE APPROVAL OF	FAYETTE COUNTY PROPERTY ASSESSOR
CERTIFICATE OF THE ATTROVAL OF	TATETTE COUNTTINOTERT AGGEGGOR
I (printed name of signer) hereby certif	y: that I am in receipt of a copy of this subdivision
as required by the Fayette County Private Act	• • • •
as required by the Payette County I IIvate Act	s of 1972 Chapter No. 204.
	20
Equatio County Proporty Assessor	, 20 Date
Fayette County Property Assessor	Date
CEDTIFICATE CHOOT CHOOTING DAN	ICE ADEA
CERTIFICATE SPORT SHOOTING RAN	
	fy that this property is located in the vicinity of an
	nticipated that customary uses and activities at this
	the future. The use and enjoyment of this property
	ny annoyance or inconvenience, which may result
from these uses	
, 20	
Date	Owner Signature

<sup>&</sup>lt;sup>i</sup> Resolution R09.005. Added clarification to utility extension. Passed February 26, 2009

<sup>&</sup>lt;sup>1</sup>Resolution R09.005. Added clarification to utility extension. Passed Februa Resolution R09.005. Changed from 30 to 35 days. Passed April 28, 2009 iii Resolution R09.005. Changed from 30 to 35 days. Passed April 28, 2009 Verscolution R09.005. Changed from 30 to 35 days. Passed April 28, 2009 Verscolution R09.005. Changed from 30 to 35 days. Passed April 28, 2009 Verscolution R09.005. Changed from 30 to 35 days. April 28, 2009 Verscolution R09.005. Changed from 30 to 35 days. April 28, 2009 Verscolution R09.005. Changed from 30 to 35 days. April 28, 2009 Verscolution R09.005. Changed from 30 to 35 days. April 28, 2009 Verscolution R09.005. Changed from 30 to 35 days. April 28, 2009 Verscolution R09.005. Changed from 30 to 35 days. April 28, 2009 Verscolution R09.005. Changed from 30 to 35 days. April 28, 2009 Verscolution R09.005. Changed from 30 to 35 days. April 28, 2009 Verscolution R09.005. Changed from 30 to 35 days. April 28, 2009 Verscolution R09.005. Changed from 30 to 35 days. April 28, 2009 Verscolution R09.005. Changed from 30 to 35 days. April 28, 2009 Verscolution R09.005. Changed from 30 to 35 days. April 28, 2009 Verscolution R09.005. Changed from 30 to 35 days. April 28, 2009 Verscolution R09.005. Changed from 30 to 35 days. April 28, 2009 Verscolution R09.005. Changed from 30 to 35 days. April 28, 2009 Verscolution R09.005. Changed from 30 to 35 days. April 28, 2009 Verscolution R09.005. Changed from 30 to 35 days. April 28, 2009 Verscolution R09.005. Changed from 30 to 35 days. April 28, 2009 Verscolution R09.005. Changed from 30 to 35 days. April 28, 2009 Verscolution R09.005. Changed from 30 to 35 days.